



## Jefferson County School District 509-J

Board of Directors Meeting Minutes of:

Monday, May 14, 2018

**Attendance:** Chair Laurie Danzuka; Vice-Chair Courtney Snead; Jamie Hurd and Tom Norton. Superintendent Ken Parshall, Executive Assistant Tessa Bailey, other staff members: Martha Bewley, Melinda Boyle, Barbara Garland, Randy Bryant and Madras Pioneer Reporter Susan Matheny.

**Absent:** Stan Sullivan, board member.

**Call to Order/Pledge of Allegiance & Adoption of Agenda:** Chair Laurie Danzuka called the meeting to order at 7:13pm at the Jefferson County Support Services Building board conference room, 445 SE Buff Street, Madras, Oregon.

Board Vice-Chair Snead requested to add an agenda action item #7 to Consider approval of the OSBA Promise Scholarship Program Application.

Vice-Chair Snead moved to approve the agenda as amended - **Approved 4 /0.**

**PUBLIC HEARING FOR BUDGET ADOPTION:** CFO Martha Bewley shared that this is a final opportunity for the public to provide input regarding the budget prior to the adoption by way of Resolution #18-36, Adopting the 2018/2019 Budget, under the consent agenda.

<http://jcsd.k12.or.us/sites/jcsd.k12.or.us/files/FY18-19.%20Approved%20Budget%20Document.pdf>

### **PRESENTATIONS AND REPORTS:**

**Student Representative Report** – No report provided.

**Madras High School Career Fair** – Sara Puddy (City of Madras) & Davida Plaisted (Youth Career Connect & Madras Chamber of Commerce) shared about the Madras High School Career Fair and provided a forecasted date of April 17, 2019 for next year's Career Fair.

**Communication/Discussion Items** - Board member Tom Norton, Jr. shared on Our Core Values "Citizenship" – responsible citizens contribute to the local, state federal and global communities in active, positive, and creative ways while encouraging the participation of others. He stated that it made him think initially about sports and staff... he said being involved, 'visible' and taking part in your community stands out... going the "extra step". Mr. Norton named numerous coaches and/or staff members as examples of 'citizenship' and is grateful for their efforts in our school district.

Superintendent Parshall presented the board with a 'proposed' 2018/19 school year board meeting calendar for discussion. He explained that the proposed calendar reflects one board meeting a month explaining that only 23 school districts in the State of Oregon have more than one meeting a month (out of 197 school districts). The proposal is to have one meeting on the second Monday of every month with the exception of July; August and November (Veterans Day). He also shared the proposed calendar reflects a meeting to take place at Warm Springs and Metolius.

Discussion took place regarding the board meeting start time at 7:00pm or change it to an earlier time. Consensus is to keep the board meeting start time at 7:00pm to accommodate for work and family schedules.

Discussion took place regarding the proposed one-meeting-a-month calendar. Superintendent Parshall shared that the model proposed will allow for more work sessions while also taking advantage of opportunities to be more present at the schools and in the community. Chair Danzuka likes two meetings a month, but she is willing to hear how we propose to cut back on meetings and still get all the work done as a Board. Other board members had questions but expressed interest in the proposed calendar providing evidence of opportunities for board member involvement and opportunities to be actively present in the schools.

Superintendent Parshall indicated he would bring back a revised calendar that includes other opportunities for board involvement directly related to student outcomes.

Superintendent Parshall shared about the AVID Northwest Summer Institute and an opportunity for our board to participate in the AVID Northwest Collaborative School Board Workshop. Vice-Chair Snead asked about cost to our district. Superintendent Parshall explained that Nike (in partnership with OSBA) is sponsoring this event for eight districts in our State to cover cost for two board members to attend. Board members will let Tessa know if they are interested and who can commit to attend in order for her to register and make room accommodations in timely manner.

### **Hearing of Citizens / Delegations**

The 509-J Board of Directors reserves this time for citizens to share comments or concerns regarding a topic on the agenda. Each person wishing to speak will sign in at the beginning of the meeting to be recognized. – **NO COMMENTS**

Vice-Chair Courtney Snead requested to pull the policies section A-C from the consent agenda for further discussion.

Board member Tom Norton requested to pull the Bridges Career & Technical School Name Change from the consent agenda for further discussion.

Vice-Chair Courtney Snead moved to approve the Consent Agenda as amended (two items pulled) – **Approved 4/0.**

**Consent Agenda** included the following:

- Approval of Board Minutes **April 23, 2018**
  - Personnel Action (*If any*)
  - Resolution #18-32, Student Body Fund Donations
  - Resolution #18-33, County Grant for Drama
  - Resolution #18-34, Buff MADras Runners Donation
  - Resolution #18-35, Indian Head Casino Donation
  - Resolution #18-36, Adopting the 2018/2019 Budget
- <http://jcsd.k12.or.us/sites/jcsd.k12.or.us/files/FY18-19.%20Approved%20Budget%20Document.pdf>
- *[pulled for discussion] Sections A-C Policies (Board Governance and Operations & General Administration) – 2<sup>nd</sup> Reading*
  - *[pulled for discussion] Bridges Career & Technical School Name Change Request*

Superintendent Ken Parshall explained the Sections A-C Policy Review [refer to Policy Review – Section A-C, 2<sup>nd</sup> Reading – May 14, 2018 document]- answering the question from the previous meeting on policy **BG** – *Board-Staff Communications (Visits to Schools)* to propose more current sample language offered by OSBA:

*'Visits by Board members will be conducted only under Board authorization and with the full knowledge of staff, including the superintendent, principals and other supervisors. School visits by Board members will be regarded as informal expressions of interest in school affairs and not as "inspections" or visits for supervisory or administrative purposes.'*

Discussion took place regarding the proposed sample language with consensus being the new language seems more restrictive and they would like to thoughtfully consider other options prior to proceeding on approving the policy change for policy BG only.

*Vice-Chair Courtney Snead moved to approve all policies A-C (with the exception of BG) – **Approved 4/0.***

Superintendent Ken Parshall explained the Bridges Career & Technical School name change request to the board. The name change proposal is: Bridges High School will replace the Bridges Career & Technical School. Eliminating 'Career & Technical' as that name drew attention during previous audits; it is the same as the CTE Programs, and CTE courses are not offered there. The proposal for the name change is a logical change to reflect the true intended name. The name change request will be submitted to the Oregon Department of Education (ODE). The school will complete the accreditation process next year.

Vice-Chair Courtney Snead expressed concern regarding any group or committee that met in the original naming of Bridges and asked if there has been communication regarding this request. Snead explained that she wouldn't want anyone to feel that the board met and changed the name – devaluing their previous work. Superintendent Parshall explained there was a small informal group but not a formal committee in the naming process and doesn't feel this name change would be devaluing any previous efforts.

Tom Norton moved to approve the Bridges name change request – **Approved 4/0.**

Vice-Chair Courtney Snead explained about the Promise Scholarship Program – a board training program (with two options for participating) that will impact our district's student learning and receive money for student scholarships. Discussion took place regarding the program and the two options (full program or half program); board members expressed their opinions regarding their interests, time constraints, availability and desire to keep the focus on the best outcome for students. They agreed that option 2 would be their choice.

Vice-Chair Courtney Snead moved to approve the application process for option 2 of the *Promise Scholarship Program*. – **Approved 4/0**

**At 8:20pm** the Board convened in Executive Session - *In accordance with ORS 192.660(2)(i) the board will now meet to review and evaluate the performance of the Superintendent.*

**At 9:24** with no action required, the board reconvened in regular session to conclude the meeting with the following:

**REMINDERS**

- May 23 & 24<sup>th</sup> Language Bowl in Pendleton (competition on 24<sup>th</sup>)
- May 25<sup>th</sup> (9am-1pm) – The Gift of Literacy \*
- Board school visit dates [May 10 – Laurie & Courtney; May 31 – Jamie & Stan]
- MHS - Graduation June 2<sup>nd</sup>
- Board Leadership – Thursday, June 7, 2018 [Laurie Danzuka & ~~Tom Norton~~] **Stan Sullivan**
- Board Work Session, Monday, June 11, 2018, 5:30pm-6:45pm
- Board Meeting Monday, June 11, 2018, 7:00pm
- Thinking ahead – mark your calendar:
  - ✓ OSBA Summer Board Conference 2018: July 21-22, 2018 (Riverhouse, Bend) – [Pre-conference July 20, 2018 –The Boards Role of Disrupting Poverty]
  - ✓ 72<sup>nd</sup> Annual OSBA Conference: November 8-11, 2018

**Board Highlights:**

- Mountain Star Relief Nursery.
- School visits successful and encouraging.
- Shout out to Elise David (Student Rep) for recent positive media coverage.
- Buff Elementary – grateful for community donations.
- Preparing kids for graduation.
- Good job on 5<sup>th</sup> Grade oral presentations.
- Honor walk (coming up on May 31<sup>st</sup>) – always good to teach kids about graduation.

Board Chair Laurie adjourned the meeting at 9:38pm.

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Tessa Bailey, Executive Assistant

***Draft to Board for approval at next meeting.***  
**Monday, June 11, 2018**

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Laurie Danzuka, Board Chair

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Ken Parshall, Superintendent

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Date

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Date