



Jefferson County School District 509-J
445 SE Buff Street, Madras, OR 97741
*Board of Directors **BOARD MEETING** Minutes of:*
Monday, August 19, 2019, 7:00pm

ATTENDANCE: Tom Norton, Jr.; Laurie Danzuka and Kevin Richards

ABSENT: ~~Chair~~ Courtney Snead; ~~Chair~~ Jamie Hurd

REGULAR SESSION – 7:00pm

Board Vice-Chair Laurie Danzuka called the meeting to order followed by the Pledge of Allegiance.

AGENDA ADOPTION:

Tom Norton motion to adopt the agenda as is - **Approved 3/0** (2 absent).

CORRESPONDENCE/COMMUNICATION/DISCUSSION ITEMS

- **MHS Athletic Handbook** – Superintendent Parshall shared the MHS Handbook that has been updated to remove the language of random drug testing.

Board member Tom Norton asked about the policy for drug activity shared on social media and what can be done. It was explained that any evidence of drug use can be used in investigations to include that of social media.

- **In-Service Schedule** - Superintendent Parshall shared the In-Service Schedule for staff training that will be taking place as well as the lunches that will be provided for staff during the week. An invitation to the board to attend the dinner and parent meeting - differentiation with Angela Allen.

Board member Tom Norton asked about publishing this differentiation dinner and meeting in the community so more people are aware of it; Superintendent Parshall and Melinda Boyle explained that besides the in-service schedule being sent out, all TAG parents will receive invitations and a flier is being sent out as well.

Superintendent Parshall explained the work that has been taking place with Professional Learning Communities (PLCs) and AVID. He explained common unit planning; he used the analogy of football teams watching the video from the previous game (what was done right, what can be improved on and how do we proceed) to prepare for the next game in explaining the PLC work.

Superintendent Parshall also invited the Board to the WSK8 BBQ on Thursday the 29th from 4-6pm.

Tom Norton asked about EpiPen training and where the EpiPens are kept in the schools. It was explained by Special Services Director Barbara Garland that the pens are kept in the main office and there will be staff and administrator training on medication application to include the EpiPens during the in-service week.

Laurie Danzuka asked about the acronym CPI (referred to in the in-service schedule) to be sure the new board member understands. Special Services Director Barbara Garland shared that CPI stands for Crisis Prevention Intervention – using skills to deescalate a child in crisis and how a team can work together to safely work together in the event of a crisis.

HEARING OF CITIZENS / DELEGATIONS

The 509-J Board of Directors reserves this time for citizens to share comments or concerns. Because time is limited, as a standard practice, as a courtesy to others and to maintain our meeting schedule, guests will be allotted three minutes to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker. Each person wishing to speak will have signed in at the beginning of the meeting to be recognized. - ***There were no comments this evening.***

ACTION ITEMS

Consent Agenda

Approval of Board Minutes of **July 22, 2019**

Personnel Action (*updated * 8/19/2019*)

Superintendent Parshall explained the updated personnel action.

Tom Norton motioned to approve the consent agenda as presented – **Approved 3/0.**

Tom Norton asked about the music teacher and the Ethos program. Superintendent Parshall explained that this music teacher is not part of Ethos; this is the first certified music instructor we have hired this year.

Updated/Revised Board Calendar – reflecting change for today's meeting, Board/Admin social & added the work session topic HR retention in December (as requested by the board)

Kevin Richards motioned to approve the revised board calendar – **Approved 3/0.**

Nominations for OSBA Legislative Policy Committee (Courtney Snead, current seat expires on December 31, 2019). Conversation took place regarding Courtney Snead's application for the OSBA Legislative Policy Committee.

Tom Norton moved to nominate Courtney Snead for the OSBA Legislative Policy Committee – **Approved 3/0.**

Administrative, Confidential & Supervisory Employee Handbook (*w/changes 8/6/2019*) Superintendent Parshall explained the changes (clarifying the FTE for insurance benefits and release of an employee) to the handbook that was adopted by the board previously.

Tom Norton motioned to approve the Administrative, Confidential & Supervisory Employee Handbook as presented – **Approved 3/0.**

MHS Athletic Handbook – Superintendent Parshall explained again (previously a discussion item) about the MHS Athletic Handbook update eliminating the language regarding random drug testing.

Tom Norton asked questions regarding the MHS Athletic Handbook and how it compares with other districts; whether it is adequate to cover the aspects of the aforementioned social media concerns. Superintendent Parshall explained that social media will continue to be a challenge and as issues arise they will investigate it for further action. Discussion continued regarding social media concerns and clarifying the consequences for students/athletes. Operations & HR Director Randy Bryant pointed out on page 9 the statement: "Any student-athlete found in the presence of any person illegally consuming, possessing, or transmitting alcohol or illegal drugs will be suspended from all participation." There was agreement in how that statement clarifies the students'/athletes association and the consequences; and thanked Randy for pointing that out.

Laurie Danzuka questioned summer (not in school) and social media and parental vs. district responsibility. Superintendent Parshall explained as a district we err on the side of safety first.

Kevin Richards motioned to approve the MHS Athletic Handbook as presented – **Approved 3/0.**

REMINDERS

- Monday, September 9, 2019 – Board/Admin Social @5:00-5:30pm
- Monday, September 9, 2019 - Board Work Session @5:30pm, (*Policies / Communication*)
- Monday, September 9, 2019 - Board Meeting @7:00pm
- Please refer In-Service Schedule for other school related reminders
- A handout of important dates/reminders for individual schools will be presented at the meeting

THINKING AHEAD – MARK YOUR CALENDARS:

- October 8-12, 2019 – National Indian Education Association (NIEA) Conference 2019 (Minneapolis Convention Center) – 50th Anniversary
- November 14-17, 2019 – 73rd Annual Convention, Portland Marriott

BOARD & SUPERINTENDENT HIGHLIGHTS

- ✓ Exciting to see kids excited about being in school.
- ✓ Seeing the In-Service Schedule.
- ✓ Looking forward being back, WSK8 culture camp, etc. Fun to see first day of school.
- ✓ Summer Bridge program (9th grade connect with high school) best turn out in several years.

MEETING CLOSURE/ADJOURNED

With no further business Vice-Chair Laurie Danzuka adjourned the meeting at 7:45pm

Tessa Bailey, Executive Assistant

Draft to Board for approval at next meeting.
Monday, September 9, 2019

Jamie Hurd, Board Chair

Ken Parshall, Superintendent

Date

Date