



**Office of the Superintendent**

445 SE Buff Street  
Madras, OR 97741

TEL | (541) 475-6192

FAX | (541) 475-6856

[www.jcsd.k12.or.us](http://www.jcsd.k12.or.us)

**Ken Parshall**  
*Superintendent*

**Martha Bewley**  
*Chief Financial Officer*

**Melinda Boyle**  
*Curriculum & Instruction Director*

**Barbara Garland**  
*Special Programs Director*

**Randy Bryant**  
*Human Resources & Operations Director*

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TO: Proposers and Other Interested Persons

Date: May 6, 2019

SUBJECT: Notification of Intent to Award

The District has completed the evaluation process for Request For Proposals (RFP) Building Automation System – Jefferson County Middle School. The District intends to award to the proposer that submitted the most advantageous offer meeting the needs and interests of the District, as

Notice of Intent to Award a Contract to:  
**CFH Controls (A Division of Comfort Flow Heating)**

The Contract will be executed not sooner than (7) seven calendar days after the date of this Notice of Intent to Award. The successful proposer is not to proceed with ANY work in relation to this project until the Contract is fully executed and signed by the District.

The award of the contract is contingent upon Local Contract Review Board approval.

Adversely affected or aggrieved Bidders shall have (7) calendar days from the date of the Intent to Award Announcement within which to file a written protest. All appeals must be in writing and physically received by the Chief Financial Officer no later than 10:00am on the seventh (7<sup>th</sup>) calendar day after the date of Intent to Award Announcement or Bid Results are posted to the website.

Sincerely,

Martha Bewley  
Chief Financial Officer  
Jefferson County School District 509-J