



Jefferson County School District 509J

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Jefferson County School District 509-J

445 SE Buff Street, Madras, OR 97741

Board of Directors **BOARD MEETING** Minutes of:

Monday, May 11, 2020, 7:00pm

509-J BOARD
APPROVED
June 8, 2020

REMOTE ACCESS ONLY

Due to the COVID-19 state-wide restrictions and Governor Brown's "Stay Home, Save Lives" order, the Jefferson County School District 509-J Board Meeting will meet virtually via ZOOM.

Join Zoom Meeting

<https://us02web.zoom.us/j/82718434989?pwd=RWpjWWh0RC9GVXMrY3NET2xCVzhCZz09>

Meeting ID: 827 1843 4989

Password: 072167

Phone:

253 215 8782

Meeting ID: 827 1843 4989

Password: 072167

REGULAR SESSION:

ATTENDANCE: Chair Jamie Hurd; Vice-Chair Laurie Danzuka; Courtney Snead; Tom Norton and Kevin Richards

ABSENT: None

REGULAR SESSION – 7:00pm

Board Chair Jamie Hurd called the meeting to order followed by the Pledge of Allegiance.

AGENDA ADOPTION

Laurie Danzuka requested to add a scholarship update to the presentations and reports.

Courtney Snead moved to approve the agenda as amended, motion passed – **Approved 5/0.**

PUBLIC HEARING FOR BUDGET ADOPTION

Opportunity for Public Input on 2020-2021 Budget (as noted in the Public Announcement <https://www.jcsd.k12.or.us/district/departments/business/budget/>)

CFO Martha Bewley shared that there were no comments submitted for this evening's public hearing for budget adoption; and if there are no further comments or discussion the budget approval is an action item this evening.

With no further comments or questions about the budget hearing Board Chair Jamie Hurd proceeded to the next agenda item.

PRESENTATIONS/REPORTS/COMMUNICATION/DISCUSSION ITEMS

✓ **Bean Foundation** – Westside project

George Nielson presented on the Bean Foundation and their desire to extend their option agreement for one more year (to June 2021) with the exclusive option to purchase the property at 410 SW 4th Street, Madras. He explained all the work that has taken place throughout the district, how they have hired or contracted quality people to help develop systems and realizes that the impact of COVID-19 is unpredictable but they feel they may know more next year.

Chair Hurd asked if there are any questions from the board.

Courtney Snead recused herself from the conversation due to the obvious conflict of interest.

Chair Jamie Hurd and Tom Norton would like to know the historical cost to the district through the years. Superintendent Parshall and CFO Martha Bewley said they would email the report to board members.

Superintendent Parshall stated he is recommending that we extend their option agreement for one more year.

Chair Hurd thanked George Neilson for everything they have done for our district and the community and said we will table the conversation until next month.

✓ **Distance Learning for All** (Executive team update – David, Melinda, Barbara)

- Curriculum Director Melinda Boyle said she would like to thank the staff for all their hard work the last several months; the teachers are continuing to work diligently on creating learning materials for their students and the distribution sites are continuing and she shared some pictures of some of the distribution sites. She also thanked the 21st Century learning center and innovation approaches to literacy grant because through that we are able to distribute the fun supplemental materials to our students every week in Spanish and English. There have also been requests for preschool materials; that we will be supplying – which is an addition to the packets. She also explained the details of the distance learning materials located on the district website. Melinda closed by asking the Board if there are any questions.

- Board Chair Jamie Hurd said there have been some community members who have asked why the learning packets are not available at the beginning of the week on Monday instead of Tuesday.

- Melinda explained that the schools administrators requested to have Mondays and Fridays to prepare the packets for distribution; their teams make copies, organize and prepare the packets for distribution each week.
 - Board Chair Jamie Hurd also asked when the distance learning will end – will it be the same time the end of school was.
 - Superintendent Ken Parshall said it will be June 4th – he will not be recommending we extend the school year due to the COVID-19. He explained we are not getting 100% return rate on all the effort so he would recommend not extending the school year.
 - Special Services Director Barbara Garland shared about Special Education and said 78% of the Special Ed access the general education curriculum that has been being placed on the website and many of the parents have requested hard copies of the documents at the distribution centers. We have to be sure that our Special Ed students have access to those materials; then we look at individualized goals – materials are sent out and families are contacted and a schedule of when to check-in (and what format, email, phone call, Zoom, etc.) is established. A lot of the kids need additional equipment and we make sure they are able to get what is needed. 120 individual education plans are being done at this time. The transition year students/families (preschool going into kindergarten; 5th grade going into junior high and 8th graders going into high school) are being contacted, encouraged and prepared for the transition to the next level.
 - Technology Director David Hicks explained that the technology department has been doing a lot of the backend behind the scenes things – making sure people have the external connections as well as ensuring the security of the firewalls with the systems from home access. Also working with staff with scheduling and systems work. Across the board with students and material availability. He also shared that our phone provider offered for FREE, at no expense/no monthly extension cost – the mobile phone app (NocTel Go) for staff to be able to contact families/students from their cell phones but it not revealing their personal number – it connects with their work extension; that has been beneficial for everybody. We are finding the positives – increasing communications, digital communication and the social/emotional aspect of the ability to reach out to families and vice versa.
- ✓ **Operations Report** (Randy Bryant) – HR & Operations Director Randy Bryant shared that food service is serving three meals a day at eighteen meal sites. For the month of April we served 42,078 meals to our students/families; we will continue to serve through June 30th. Thankful to Patti Jobe and her team. Transportation – although we are not transporting students they are transporting materials; they are training substitutes and drivers to be ready for the fall; they are also implementing a new routing software to include an interface for parents to be

able to track where the bus is in route and when they should be arriving. Facilities – in the final stages of completing the heating and air conditioning controls and reconfiguring project at the middle school. Starting pre-project meetings at Metolius for the seismic rehabilitation project; contractors are doing inspections of walls, floors and ceilings before demolition to get started on that project. We look forward to having that project completed on-time prior to the new school year. Warm Springs Housing project – we received permits to add additional bedrooms and two three bedroom modular homes to the housing units. Grants and energy efficiency funding grants have been applied for some projects. Janitorial staff are assisting staff at schools and preparing for end of year clean out. They all have been working hard since the beginning of the COVID-19 operation.

Board Chair asked if there are questions. Laurie Danzuka asked about the permits he referred to for Warm Springs housing and Randy Bryant explained the details of the permits that have been received and the ones they are still waiting for approval as they continue work at the Warm Springs housing.

- ✓ **JCSD 509-J Board Scholarships (Laurie Danzuka)** – Laurie Danzuka explained that she has been in communication with staff at MHS Futures program and they will be sending out the application to all the seniors; have it posted on the website after they get deadline information. Applications will be emailed to Laurie Danzuka and Kevin Richards for review. She talked about how they don't want to miss out on any potential applicants during this time.

HEARING OF CITIZENS / DELEGATIONS

Due to the COVID-19 state-wide restrictions and Governor Brown's "Stay Home, Save Lives" order, the Jefferson County School District 509-J will accept public comment in writing prior to the meeting. If you are a member of the community and wish to provide a public comment, they will be taken in written format ONLY. Written comments must be received by 1:00 pm on Monday, May 11,, 2020 and will be read during the public comment section of the virtual meeting on Monday, May 11, 2020. - Thank you for your understanding and cooperation. Please submit your comment here.

There were no comments submitted for this evening.

ACTION ITEMS

A. Consent Agenda

Approval of Board Minutes of **April 13, 2020**

Financials (March 2020)

Personnel Action

Laurie Danzuka moved to approve the consent agenda as presented; motion passed – **Approved 5/0.**

B. Resolution #20-17, Approving the 2020-2021 Budget

Martha Bewley explained Resolution #20-17, Approving the 2020-2021 Budget. She explained to the board that this is the maximum amount, that does not mean those moneys would be spent next year.

Courtney Snead thanked the staff for the great budget process. Laurie Danzuka thanked the staff as well, and also wanted to remind them to keep in mind of what we may be facing in the future considering the current circumstances.

Courtney Snead moved to approve Resolution #20-17, Approving the 2020-2021 Budget, motion passed – **Approved 5/0.**

C. Resolution #20-18, Various Grants (\$1,000)

CFO Martha Bewley explained Resolution #20-18, various grants. Courtney Snead recused herself from the vote due to a conflict of interest.

Laurie Danzuka asked about the grant for the Calves closet and Superintendent Parshall explained that it is a place/resource for kids to access confidentially when they are in need of food or clothing without feeling embarrassed.

Laurie Danzuka moved to approve Resolution #20-18, Various Grants (\$1,000); motion passed – **Approved 4/0 (1 abstained).**

D. OR QuitClaim Deed

CFO Martha Bewley explained that the district received a notice from AmeriTitle regarding a property in town as a school district #47 had an interest in (in 1914) and we were not able to verify that we were ever school district #47; so we agreed to release that interest of property.

Courtney Snead moved to approve the OR QuitClaim Deed as presented, motioned passed – **Approved 5/0.**

E. School Based Health Clinic –Mosaic Medical

Superintendent Ken Parshall explained the agreement proposed for the school based health clinic for Mosaic Medical and the change was that Best Care was removed from the language because they are an outside referral.

Courtney Snead asked if there are any conversations taking place about having a provider onsite rather than having to refer offsite. Superintendent Parshall said no they are eliminating confusion of having the provider onsite so they will now just be a referral.

Board Chair Hurd asked for a motion.

Kevin Richards moved to approve the School Based Health Clinic – Mosaic Medical contract as presented; motioned passed – **Approved 5/0.**

The JCSD 509-J Board entered into Executive Session at 7:53pm

EXECUTIVE SESSION: (Closed to the public)

In accordance with ORS 192.660(2)(i) the board will meet to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

Executive Session ended at 8:22pm

BOARD RECONVENED IN REGULAR SESSION

- Action item – Approval Superintendent’s Annual Evaluation

Courtney Snead motioned to have the board chair draft an evaluation to be reflective of what was discussed during the executive session and bring it before the board in June for approval; motion carried – **Approved 5/0.**

- Action item - Approval of Superintendent Contract Addendum

Laurie Danzuka motioned to approve the Superintendent Contract Addendum as presented; motion carried – **Approved 5/0.**

REMINDERS:

Next Board Meeting: Monday, June 8, 2020

Due to the COVID-19 state-wide restrictions and Governor Brown's "Stay Home, Save Lives" order, the Jefferson County School District 509-J current scheduled meetings are unpredictable; we will inform you of updates as we are informed. Thank you for your patience and understanding.

BOARD & SUPERINTENDENT HIGHLIGHTS

- Appreciation for the meals that are provided every day; impressed by the healthy food and how helpful it is for the families.
- Appreciation for the distance learning materials provided online and copies.

BOARD & SUPERINTENDENT HIGHLIGHTS (Continued) -

- Appreciation for this learning experience of COVID-19
- First parent of the district experience was really great and staff was very helpful. Appreciate everything the district is doing to support the process.
- Appreciation for availability of kindergarten packets that also help preschoolers.
- Grateful for the good year, positive feedback from the community and how nice it is to not get a lot of negative emails and phone calls from the community.
- Thankful for the literacy grant that has provided so many books to kids throughout our community.
- Encourage families in the community to pick up meals – they are available to them also.
- Thankful for the team that responded to the unfortunate circumstance of the tragedy of losing one of our teachers out at Warm Springs K-8; a reminder of how precious life is and the importance of relationships.

Board Chair Jamie Hurd asked for a moment of silence in honor of Valery Mallory Jefferson County School district / WSK8 teacher.

MEETING CLOSURE/ADJOURNED

With no further business Board Chair Jamie Hurd adjourned the meeting at **8:36pm**.

Tessa Bailey, Executive Assistant

Draft to Board for approval at next meeting.
Monday, June 8, 2020

Jamie Hurd, Board Chair

Ken Parshall, Superintendent

Date

Date