



# Jefferson County School District 509J

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**Jefferson County School District 509-J**

**445 SE Buff Street, Madras, OR 97741**

Board of Directors **BOARD MEETING** Minutes of:

*Monday, June 8, 2020, 7:00pm*

509-J BOARD  
**APPROVED**  
July 13, 2020

## **REMOTE ACCESS ONLY**

Due to the COVID-19 state-wide restrictions and Governor Brown's "Stay Home, Save Lives" order, the Jefferson County School District 509-J Board Meeting will meet virtually via ZOOM.

Topic: JCSD Board Work Session and Meeting 20200608

Time: Jun 8, 2020 05:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88386318073?pwd=dIFhVGk3M0ZlZy9qQS9PeFNSNkRaQT09>

Meeting ID: 883 8631 8073

Password: 539336

Phone

253 215 8782

Meeting ID: 883 8631 8073

Password: 539336

## **REGULAR SESSION:**

**ATTENDANCE:** Chair Jamie Hurd; Vice-Chair Laurie Danzuka; Courtney Snead; Tom Norton and Kevin Richards

**ABSENT:** None [Tom Norton (7:06pm)]

### **REGULAR SESSION – 7:00pm**

Board Chair Jamie Hurd called the meeting to order at 7:03pm followed by the Pledge of Allegiance.

### **AGENDA ADOPTION**

Board Chair Jamie Hurd called for a motion to adopt the agenda as presented.

Courtney Snead moved to approve to adopt the agenda as presented; motion passed – **Approved 4/0** (one absent response on Zoom).

### **PRESENTATIONS/REPORTS/COMMUNICATION/DISCUSSION ITEMS**

- Planning for 2020-2021 school year – Superintendent Ken Parshall shared a report about receiving guidance from ODE and we are excited to receive reopening plans from the State.

*[Note: Tom Norton stepped out of the meeting at 7:06pm temporarily]*

## **HEARING OF CITIZENS / DELEGATIONS**

*\*Due to the COVID-19 statewide restrictions and Governor Brown's "Stay Home, Save Lives" order, the Jefferson County School District 509-J will accept public comment in writing prior to the meeting. If you are a member of the community and wish to provide a public comment, they will be taken in written format ONLY. Written comments must be received by 1:00 pm on Monday, June 8, 2020 and will be read during the public comment section of the virtual meeting on Monday, June 8, 2020. - Thank you for your understanding and cooperation. Please submit your comment here [COMMENT HERE](#).*

There were no comments submitted for this evening.

## **ACTION ITEMS**

### **A. Consent Agenda**

Approval of Board Minutes of May 11, 2020  
Financials (April 2020)  
Personnel Action

Courtney Snead moved to approve the consent agenda as presented; motion passed – **Approved 4/0** (1 temporarily absent)

### **B. Resolution #20-19, 111 PERS Appropriations Transfer**

Superintendent Ken Parshall asked CFO Martha Bewley to explain the resolution. CFO Bewley explained the resolution is a request to transfer \$1,000,000 from function 2000 to function 5400. When it was budgeted, it was not budgeted in the correct function and in order to remain compliant with budget law we need appropriation authority to the correct function; then the funds will be deposited into our PERS account at the end of the month and we will start receiving a small reduction to our PERS rate for next year.

Board Chair Jamie Hurd asked if there are any questions, with none she called for a motion.

Kevin Richards moved to approve Resolution #20-19, 111 PERS Appropriations Transfer as presented; motion passed – **Approved 4/0** (1 absent)

### **c. Resolution #20-20, Various Grants (\$17,550)**

CFO Martha Bewley explained the grants on resolution #20-20 are for two grants; one from Nike for AVID and one from SAIF for COVID PPE equipment and supplies.

Laurie Danzuka moved to approve Resolution #20-20, Various Grant (\$17,550); motion passed – **Approved 4/0** (1 absent)

***Tom Norton re-entered into the meeting @7:12pm***

**D. FY2020-2021 JCSD 509-J Board Calendar**

Superintendent Ken Parshall explained the proposed board calendar for the upcoming FY2020-2021 school year starting in July. Board Chair Jamie Hurd asked if there are any questions about the board calendar; with none, she called for a motion.

Tom Norton moved to approve the FY2020-2021 proposed board calendar; motion passed – **Approved 5/0**

**E. Audit Engagement Letter**

CFO Martha Bewley explained the audit engagement letter with SGA for 2020.

Courtney Snead asked when we would be going out for another request for proposal (RFP) for audit services. CFO Bewley stated next year for June service, 2021.

Courtney moved to approve a signature to engage with SGA for the 2020 audit; motion passed – **Approved 5/0**

**F. FY21-22 JCSD 509-J Budget Calendar**

Courtney Snead moved to approve the proposed FY21-22 Budget Calendar as presented; motion passed – **Approved 5/0**.

**G. Resolution #21-01 – Annual Procedures**

Courtney Snead asked if by designating High Desert ESD for legal services, that doesn't preclude us from engaging with an attorney that is specialized in something that may come up – is that a correct statement. Superintendent Parshall confirmed that is correct.

Courtney Snead moved to approve the Resolution #21-01 – Annual Procedures as presented; motion passed – **Approved 5/0**.

**H. SRO Agreement for City of Madras**

Courtney Snead recused herself due to contract work with the City of Madras.

Laurie Danzuka moved to approve the SRO Agreement for the City of Madras; motion passed – **Approved 4/0** (1 abstain – Courtney Snead)

**I. SRO Agreement for Warm Springs**

Courtney Snead stated she thinks it is great that we are treating the partners at the Warm Springs police department the same, as we are the City of Madras police department. She thinks it good to formalize that relationship and making it equitable.

Laurie Danzuka asked Superintendent Ken Parshall to give a little background.

Superintendent Parshall shared that we have had a MOU in place with the City of Madras for a number of years. They have provided services in town (mostly to the high school, but the other schools as well). In addition, the Warm Springs police department as provided courtesy services to the Warm Springs K-8. We have been in conversations with the WS police department and tribal leadership for about a year and we brought it forward to the board in the budget process this spring and now this agreement. He explained the role of the School Resource Officers (SROs) and how important they in building a positive atmosphere in our schools.

Laurie Danzuka moved to approve the Warm Springs SRO agreement; motion passed – **Approved 5/0.**

**J. Final Superintendent Evaluation Summary**

Board Chair Jamie Hurd explained this is the evaluation that was discussed at last meeting; it has been summarized for final signature.

Kevin Richards moved to approve the Final Superintendent Evaluation Summary as presented; motion passed – **Approved 5/0.**

**K. Bean Foundation Extension Renewal**

Courtney recused herself as a consultant to the Bean Foundation.

Board Chair asked the board if they have any questions or a motion to move forward.

Laurie Danzuka stated she does not have questions but requested updates on progress as we enter this agreement. Superintendent Ken Parshall said he would have people share progress at our monthly meetings as necessary.

Laurie Danzuka moved to approve the Bean Foundation Extension Renewal as presented; motion passed – **Approved 4/0 (1 abstain – Courtney Snead)**

**L. OSBA Proposed Policy Update COVID-19 (GCBDA)**

Superintendent Ken Parshall explained the temporary COVID-19 (GCBDA) policy. Laurie Danzuka asked about the expiration of the policy. Superintendent Parshall explained that the policy would expire when the law expires.

Courtney Snead moved to approve the COVID-19 recommended policy GCBDA as presented; motion passed – **Approved 5/0.**

**M. Promise Scholarship(s) Awards**

Laurie Danzuka asked Kevin Richards to speak about the awards.

Kevin explained there were seven applicants and considering the COVID-19 circumstances and not having access to the schools as we normally would for applicants; the quality of applicants were all good and they would have no reservations awarding any of them, but they did select the top two applicants that stood out (1) Dalton Keifer, he shined because of his work ethic, community involvement – he has worked with the fire department and has a goal of being a paramedic; (2) Cheydon Herkshan is a really good representative of school district and has worked or was on the Pacific Northwest Indian Health board both are exceptional candidates and good representative for our district and the community.

Laurie Danzuka shared with the board some ways that we may want to consider on improving to process for applicants next year; like more in-depth questions that may give us a better view of their backgrounds. They tried to set it up online but there are requirements for signature. It was really nice reading through the applications and getting through to the final process – it was fun.

Conversation took place on what the final process and how the winning applicants may be recognized.

Kevin Richards moved to award Dalton Keifer and Cheydon Hershan the Promise Scholarships this year; motion passed – **Approved 5/0.**

#### **REMINDERS:**

JCSD Virtual Retirement Party – June 12, 2020 @9am

MHS & Bridges HS, Saturday, June 13, 2020

<https://www.jcsd.k12.or.us/wp-content/uploads/2020/05/GradPlans2020.pdf>

OSBA Summer virtual conference, July 11, 2020

[http://www.osba.org/Calendar/Events/Summer\\_board\\_VIRTUAL\\_conference-2020.aspx](http://www.osba.org/Calendar/Events/Summer_board_VIRTUAL_conference-2020.aspx)

The board would like to meet in person and watch the virtual meeting together like a board retreat. Superintendent Parshall said we should be able to have that meeting (the restrictions should be lifted by then – after July 6th); all board members expressed that they are available to attend in person; Board Chair Jamie Hurd asked Tessa to please register all five of them.

Next Board Meeting: Monday, July 13, 2020 – Superintendent Parshall said we should be able to have a regular meeting by then.

#### **BOARD & SUPERINTENDENT HIGHLIGHTS**

- Appreciation for Barbara Garland - this will be her last meeting and we appreciate her hard work and dedication. Best of luck Barbara!
- Appreciation for Randy Bryant – he had big shoes to fill and has done wonderful. Barbara too for the many years of service. Best of luck to both.

- Nice to see a partnership with the school and the local library to keep literacy going during the COVID-19 and summer.
- Appreciation for all that has been done during this difficult COVID-19 time – we are looking forward to getting back to school.
- Thank you Kevin Richards for the letter to the community published in the paper.
- Thankful for the patience and understanding of the community during this difficult COVID-19 time.

**MEETING CLOSURE/ADJOURNED – 7:46pm**

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Tessa Bailey, Executive Assistant

***Draft to Board for approval at next meeting.***  
**Monday, July 13, 2020**

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Jamie Hurd, Board Chair

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Ken Parshall, Superintendent

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Date

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Date