



## Jefferson County School District 509-J

**Monday, November 9, 2020**

### Board Meeting Minutes

**MEETING LOCATION:**

509J JCSD Support Services Building  
445 SE Buff Street, Madras, OR 97741



### **2020-2021 Board of Directors**

Chair Laurie Danzuka, Vice-Chair Kevin Richards, Jamie Hurd, Courtney Snead, Tom Norton, Jr.

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**ATTENDANCE:** Chair Laurie Danzuka, Vice-Chair Kevin Richards, Jamie Hurd, Courtney Snead

**ABSENT:** Tom Norton

**REGULAR SESSION** – Board Chair Danzuka called the meeting to order followed by the Pledge of Allegiance.

**AGENDA ADOPTION** – Courtney Snead motioned to approve agenda as presented; motion passed unanimously - **Approved 4/0.**

### **PRESENTATIONS/REPORTS/COMMUNICATION/DISCUSSION ITEMS**

- **PACE Training SB 155** –CFO Martha Bewley shared with the board about Senate Bill 155, and explained that the PACE training (link will be sent to them) and that our district will receive a benefit from PACE for FY 2021-22 if all participate in the training.
- **Reopening Update** – Superintendent Parshall shared the presentation that was presented to the JCSD certified staff last Friday and he shared a handout safety procedures to follow during COVID-19 restrictions. Superintendent Parshall also shared the recent Governor’s order and said the standards for the State of Oregon are some of the strictest in the nation. Special Programs Director Kira Fee spoke about the latest health metrics as reflected on the handout. Curriculum Director Melinda Boyle shared in detail the various health and safety measures that will be taking place through the reopening phases (sanitizing, frequent hand washing, disinfecting, no use of water fountains, mask wearing, social distancing, no sharing supplies, no visitors allowed in schools, etc.).

Discussion took place regarding the urgency of returning to school; concerns for the mental, social and emotional health of students; the impact of COVID-19 on our education system and families in our community; the safety guidelines and transportation concerns for our district as we look forward to eventually progressing back to in-person learning.

Curriculum Director Melinda Boyle shared that all the information that we are sharing this evening is on the staff portal on the website. There is also resources for teachers to share with parents on how to prepare their children to return to onsite learning.

Superintendent Parshall shared that this Friday there will be a free flu shot and rapid COVID testing available to all Jefferson County districts staff (to include JCSD, Culver, Ashwood and Black Butte); taking place in the parking lot of the Performing Arts Center. He also shared about the COVID Medical Leave Act available to employees; and noted that staff have been requested to contact the Human Resource department for more information because they are trained and informed on the current information.

- **Work Session Schedule / Topic Change Update** – Superintendent Parshall explained the revision to the work session topic schedule to accommodate for the executive search process. Next board work session will be changed to the executive search process and long range facility planning will be added to the work session in February with the student achievement.
- **Native Pride Month** – Superintendent Parshall shared that information was emailed to board members about the activities for Native American Heritage Month (November) to include the remote Supaman assembly that some of the board members have requested. Superintendent Parshall also explained the Flipgrid information at WSK8.
- **OSBA - Release of All Students Belong model sample policy (ACB & ACB-AR) First Reading** Superintendent Parshall explained the proposed policy is required and will be effective January 2021. The policy update will be brought back to the board next month as the 2<sup>nd</sup> and final reading in order to have adopted by the January deadline.

#### **HEARING OF CITIZENS / DELEGATIONS**

*Due The 509-J Board of Directors reserves this time for citizens to share comments or concerns. Because time is limited, as a standard practice, as a courtesy to others and to maintain our meeting schedule, guests will be allotted three minutes to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker. Each person wishing to speak will have signed in at the beginning of the meeting to be recognized.*

Lenida Bilanovic signed up to speak this evening:

Lenida Bilanovic thanked the board for the opportunity to speak this evening. She expressed a desire for the school board to consider and discuss more accessibility to school board meetings in order to allow remote access (example: zoom link) during this difficult time where people may

not feel safe attending in person. Ms. Bilanovic also shared that “as teachers” of Jefferson County there is an excitement to get kids back into classrooms; the biggest concerns are planning as they want to see the safe transition of all students back to school in the safest manner.

## **ACTION ITEMS**

### **A. Consent Agenda**

- Approval of Board Minutes of **October 12, 2020**
- Personnel Action
- Financials

Jamie Hurd motioned to approve the consent agenda as presented; motion passed unanimously – **Approved 4/0.**

**B. Resolution 21-05** – Resolution to accept donation of Lego Education Solutions from Intel in partnership with First Book

Curriculum Director Melinda Boyle shared examples of the Lego gifts that were given to our district in addition to the 300 Chromebooks and 50 laptops (currently on back order).

Courtney Snead motioned to approve Resolution 21-05 to accept donation of Lego Education Solutions from Intel in partnership with First Book; motion passed unanimously – **Approved 4/0.**

**C. Resolution 21-06** – Resolution to accept, create budget and spending authority for various grants in the amount of \$148,623.

CFO Martha Bewley explained the Resolution 21-06 reflected on page 26 of the board packet in the amount of \$148,623.

Jamie Hurd motioned to approved Resolution 21-06 to accept, create budget and spending authority for various grants in the amount of \$148,623; motion passed unanimously – **Approved 4/0.**

**D. OSBA Board of Directors Nomination** – Patti Norris

Courtney Snead expressed that Patti Norris does a great job keeping us all aware and speaking on behalf of our region over in Salem.

Courtney Snead nominated/approved Patti Norris for OSBA Board of Directors; motion passed unanimously - **Approved 4/0.**

### **E. Approval of Executive Search Firm**

Board Vice-Chair Kevin Richards explained the executive search firm review and recommendation process; sharing that from the six firms that applied, the committee selected the top three firms to provide answers to follow-up questions; after receiving the answers to the questions the team feels comfortable with their selection of Northwest Leadership Associates. Chair Laurie Danzuka added that it was important to the board to ask questions more specific to our rural district and although all top three candidates were good, this one stood out as the best fit for us.

Jamie Hurd asked if this is the same firm that was used in the executive search in Redmond. The response was no. Jamie Hurd also asked if a draft timeline has been provided and when can the board expect to have a new superintendent in place. CFO Martha Bewley said we are recommending Northwest Leadership Associates and if approved this evening, the process will start and we would like to have interviews completed and a contract offered by March and we expect the superintendent to assume the position by July 1, 2021.

Jamie Hurd motioned to approve the Executive Search Firm and Recruitment Service Contract, to Northwest Leadership Associates; motion passed unanimously - **Approved 4/0.**

### **REMINDERS:**

- Webinar – How to Navigate the Event: Virtual Annual Convention, **November 11, 2020 @12PM** [http://www.osba.org/Calendar/Events/Webinar-NavigatingPathableVAC\\_2020-11-11.aspx](http://www.osba.org/Calendar/Events/Webinar-NavigatingPathableVAC_2020-11-11.aspx)
- Virtual Annual Convention, **November 14, 2020** Courtney, Laurie & Kevin will be here on Saturday. [http://www.osba.org/Calendar/Events/Annual\\_Convention\\_Virtual-2020.aspx](http://www.osba.org/Calendar/Events/Annual_Convention_Virtual-2020.aspx)
- Next Board Leadership: Tuesday, **December 1, 2020 @9am** (Laurie & Kevin)
- Next Board Work Session: Monday, **December 7, 2020 @5:00-7:00pm\*** (*Executive Search Process*) *\*note time update.*
- Next Board Meeting: Monday, **December 7, 2020 @7:00PM**

### **BOARD & SUPERINTENDENT HIGHLIGHTS**

- Great pride in effort and support of family members, kids, learning of staff, teachers, principals, support staff, all who have pushed through during this difficult time.
- Amazed how teachers are all going above and beyond.
- Proud of the engagement of Madras elementary (mentioning Chris Wyland in Eagle costume) for the Halloween drive through. Proud of the engagement despite the issues at this time.
- Updated state guidance – everyone in the community is breathing a sigh of relief.
- Thank everyone for all the work that is being done. Resilient is a word... ability to adapt and change is our super power.

**MEETING CLOSURE/ADJOURNED**

With no further business the Board Chair adjourned the meeting at 8:10pm.

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Tessa Bailey, Executive Assistant

***Draft to Board for approval at next meeting.***  
**Monday, December 7, 2020**

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Laurie Danzuka, Board Chair

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Ken Parshall, Superintendent

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Date

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Date