



Jefferson County School District 509J

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Jefferson County School District 509-J

Monday, January 11, 2021

Board Meeting Minutes

NOTE LOCATION:

MEETING LOCATION:

Performing Arts Center (PAC) (Multi-purpose Room)
415 Buff Street, Madras, OR 97741

509-J BOARD
APPROVED
February 8, 2021

2020-2021 Board of Directors

Chair Laurie Danzuka, Vice-Chair Kevin Richards, Jamie Hurd, Courtney Snead, Tom Norton, Jr.

ATTENDANCE: Board Chair Laurie Danzuka, Vice-Chair Kevin Richards, Jamie Hurd, and Courtney Snead

ABSENT: Tom Norton

REGULAR SESSION / CALL TO ORDER / ATTENDANCE/ PLEDEGE OF ALLEGIANCE

Board Chair Laurie Danzuka called the meeting to order followed by the Pledge of Allegiance.

AGENDA ADOPTION

Jamie Hurd motioned to approve the agenda as presented; motion passed– **Approved 4/0.**

PRESENTATIONS/REPORTS/COMMUNICATION/DISCUSSION ITEMS

- **School Board Appreciation** – Superintendent Parshall publicly recognized and thanked board members for their dedicated service.
- **Central Oregon K-12 Legislative Forum (December 17th) Update** – Courtney Snead shared the information regarding the legislative forum that took place on December 17th.
- **Teacher of the Year 2022 Nominations** (closes end of January) – Superintendent Parshall shared the details of the Teacher of the Year 2022 nominations currently being open; closing on January 31, 2021 and explained the timeline.
- **Special District Election Information** – Superintendent Parshall shared as a courtesy reminder to the board and members of the community that three positions are up to expire this year.
- **Student Body Handbook** – CFO Martha Bewley explained that the handbook has been revised to reflect the current practice to policy and that it supersedes the previous handbook.

- **DJ-AR (Policy Update)** – Expenditure of District Funds for Meals, Refreshment & Gifts – CFO Martha Bewley explained the policy that we currently have and this AR is recommended to be added.

- **Reopening Update** – Health Metrics, Limited In-person Instruction, Athletics/ Extracurricular and Learning Models (On-Site, Online “CASA”) was presented by Superintendent Ken Parshall and the Executive Team - Director Melinda Boyle; Director of Student Services Kira Fee, and Human Resources Director Lori Bonham. Their report covered information to include: Governor’s message; the process; the operational blueprint collaboration process; learning model options; limited in person instruction (LIPI); the planning in response to the Governor’s message; the current Jefferson County COVID statistics; the message to families on 01/11/2021 they also shared a video summary and an athletics update. It was shared that the information can be found on the district website: <https://www.jcsd.k12.or.us/families/>

Discussion took place between the Board of Directors and the Executive Team who presented the information. Topics of the discussion included: It’s important to know whether our families will plan to be onsite or remote; potential guidance from the Governor should be out on January 19th; the Superintendent’s message to families on 1/11/2021 the informational videos (What to expect when you go back to school) that will be on the district website; the online learning video and honoring parent’s choices.

Questions and discussion took place regarding liability insurance; the Governor’s guidance; Oregon Health Authority and Department of Education partnership; the fear of families of having to shut down if there is an outbreak; communication to families (school specific); safety measures; the plan for cohorts as we proceed; bus drivers; adjustment to bus capacity and bus drivers making two routes in the morning and the afternoon and the fact that the JCSD staff stand committed to do everything they can to keep the kids safe and in school to the best of their ability.

HEARING OF CITIZENS / DELEGATIONS [2-OPTIONS]

OPTION 1: Each person wishing to speak will have signed in at the beginning of the meeting to be recognized. The 509-J Board of Directors reserves this time for citizens to share comments or concerns. Because time is limited, as a standard practice, as a courtesy to others and to maintain our meeting schedule, guests will be allotted three minutes to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker.

The following people signed up to speak this evening:

Joan E. McDonald – thanked the board for moving forward to return to in-person instruction.

Lenida Bilanovic, MEA President - thanked the board for all they have done. She also expressed the importance of vaccinations for staff and support staff. She also shared that the teachers are really looking forward to having students back in class – they just want to be safe and are hopeful that the vaccines will help as more people receive them.

OPTION 2: Due to the COVID-19 Statewide restrictions the Jefferson County School District 509-J will accept public comment in writing prior to the meeting. If you are a member of the

community and wish to provide a public comment, in written format ONLY. Written comments must be received by 2:00 pm on Monday, January 11, 2021 and will be read during the public comment section of the meeting - Thank you for your understanding and cooperation. Please note: comments/complaints regarding specific people or personnel WILL NOT be accepted please refer to the district complaint policy.

There were no comments submitted online.

ACTION ITEMS

A. Consent Agenda

- Approval of Board Minutes of **December 7, 2020**
- Personnel Action
- Financials (November)
- Semi-annual vouchers paid report

Courtney Snead commented specifically on the Forecast5 reports provided by CFO Martha Bewley for the financial reports and said the Forecast5 program was a great investment (in her opinion); she moved to approve the consent agenda as presented; motion passed unanimously – **Approved 4/0.**

B. Resolution 21- 08, Resolution to accept, create budget and spending authority for various grants (\$497,224)

Martha Bewley explained Resolution 21-08 and the breakdown of the grants presented.

Board Member Jamie Hurd stated it is nice to see the contributions from the community during this difficult time.

Kevin Richards moved to approve Resolution 21-08, to accept, create budget and spending authority for various grants in the amount of \$497,224; motion passed – **Approved 4/0.**

C. Policy DDB Native American Impact Aid Funds (*proposed for immediate approval*)

CFO Martha Bewley explained Policy DDB - Native American Impact Aid Funds; it is readopted every year as part of the Impact Aid application.

Jamie Hurd motioned to approve Policy DDB - Native American Impact Aid Funds effective immediately; motion passed unanimously – **Approved 4/0.**

D. Policy GBI - Gifts and Solicitations (*proposed for immediate approval*)

CFO Martha Bewley explained the new Policy GBI - Gifts and Solicitations, proposed for immediate approval.

Jamie Hurd motioned to approve the new Policy GBI - Gifts and Solicitations for immediate approval; motion passed – **Approved 4/0.**

E. Budget Committee Member Appointments

- **509J (those in green reappointed, the yellow position is vacant)**

CFO Martha Bewley explained she heard from Rolando Mendez and he does not want to continue on the budget committee this year; therefore there are two vacant positions on the budget committee and shared that it is posted on the website and if they know of anyone who may be interested in serving on the budget committee to send them her way.

Courtney Snead motioned to reappoint Jim Hutchins and Kent Stout to the Budget Committee; motion passed – **Approved 4/0.**

- **Appoint Kira Fee, Special Programs Director to ESD Budget Committee Position 7**

CFO Martha Bewley explained the proposal to have the 509J Board appoint Special Programs Director Kira Fee to the ESD Budget Committee, Position 7.

Courtney Snead motioned to appoint Kira Fee, Special Programs Director to ESD Budget Committee Position 7; motion passed – **Approved 4/0.**

F. Formal Recommendation to Split JCSD & JCESD Superintendent Position

Vice-Chair Kevin Richards summarized the JCSD 509-J Board's decision following the joint ESD special meeting that took place on December 14, 2020; the growth and added responsibilities at the ESD role and the ongoing pandemic makes it difficult to keep up with both roles; and the concern that sharing this position may potentially limit viable candidates for the district search. His recommendation is to separate the position and make it clear to the JCESD. He asked if the other board members want to comment or have additional suggestions.

Board Member Courtney Snead expressed her considerations after the joint meeting with the JCESD (December 14, 2020) saying she appreciates the history and relationship between the JCSD and JCESD but after hearing the recommendation of Superintendent Ken Parshall about splitting the role Superintendent due to the expanded role and responsibilities in the joint position, she agrees that it is time to split the position and focus on the JCSD 509J and the families we serve.

Board Chair Laurie Danzuka requested Superintendent Parshall explain (for clarification) to those attending the meeting about this formal request.

Superintendent Parshall explained the existing joint role; the responsibilities of the JCESD and that the growth has changed the dynamics of the existing model.

Kevin Richards motioned to proceed with the JCSD 509J Board decision (for the Superintendent role) as a standalone; to proceed with recruitment for the 509-J Superintendent position as a separate role and request that the JCESD post their open position and proceed with recruitment. He also expressed the desire to maintain a good working relationship and maintain open communication on the topic between JCESD and 509-J; motion passed unanimously – **Approved 4/0.**

G. Approve/adopt Superintendent Search firm calendar (*including special board meeting dates*)

H. Jamie Hurd moved to approve/adopt the Superintendent Search firm calendar (*including special board meeting dates*); motion passed – **Approved 4/0.**

I. Rescind Policy GCBDAAG/DBDAA & GCBDAAG/DBDAA-AR(1) effective immediately

Superintendent Parshall explained the recommendation to rescind the policies related to COVID-19.

Courtney Snead motioned to rescind Policy GCBDAAG/DBDAA & GCBDAAG/DBDAA-AR(1) effective immediately; motion passed – **Approved 4/0.**

REMINDERS:

- PACE Training SB 155 (on going)
- Next Board Leadership: **Tuesday, February 2, 2021 @9am** (Laurie & Tom)
- Next Board Work Session: **Monday, February 8, 2021 @5:30pm**
- Next Board Meeting: **Monday, February 8, 2021 @7:00PM**

BOARD & SUPERINTENDENT HIGHLIGHTS

- Thankful for the Holiday and the guidance on 23rd.
- Grateful for people showing grace for each other during this difficult time.
- Wish the recent guidance was more of a green light and hopefully metrics will work in our favor.
- Work Session on PLCs – a lot of rigor... Impressed by the effort.
- Appreciate fellow board members.
- Appreciate the board members and the opportunity to serve with them.

MEETING CLOSURE/ADJOURNED

With no further business Board Chair adjourned @8:42pm.

Tessa Bailey, Executive Assistant

Draft to Board for approval at next meeting.
Monday, February 8, 2020

Laurie Danzuka, Board Chair

Ken Parshall, Superintendent

Date

Date