



**Jefferson County
School District 509J**
UNITE. ENGAGE. SOAR.

Jefferson County School District 509-J

Monday, December 7, 2020

Board Work Session – 5:00 pm *(Note early start time)*

Board Meeting, Regular Session – 7:00 pm

MEETING LOCATION:

**509J JCSD Support Services Building
445 SE Buff Street, Madras, OR 97741**

Authority: Executive Order No. 20-27, paragraphs 9 and 21, ORS 433.443, ORS 431A.010

Masks, face coverings or face shields are required at all times in public and private office spaces, including hallways, bathrooms, elevators, lobbies, break rooms, and other common spaces, unless six (6) feet of distance from other people can be consistently maintained.

2020-2021 Board of Directors

Laurie Danzuka, Chair
Kevin Richards, Vice-Chair
Jamie Hurd
Courtney Snead
Tom Norton, Jr.

Mission Statement



Due to COVID-19 restrictions we will be monitoring for social-distancing (6 feet apart) and maximum capacity. Therefore limited space is available.

Uniting to Empower Culturally-Enhanced Learners to Shape the World...

Our school district is unique in that it represents multiple cultures. As the world becomes smaller, understanding and acceptance of multiple cultures help us live and grow in harmony. Therefore, the JCSD recognizes our diversity as a strength to be nurtured.

AMERICANS WITH DISABILITIES ACT: Please contact Tessa Bailey at 541.475-6192 if you need accommodations to participate in the board meeting. Please call at least two days prior to the scheduled meeting date. Thank you

Topic: Executive Search Process

[Work Session agenda and discussion items provided by Northwest Leadership Associates]

Northwest Leadership Associates will be presenting work session remotely

1st Meeting With Jefferson County 509J School Board Superintendent Search Process Initial Board Discussions and Decisions

Search timeline and procedure

- See draft
- Most critical issue is Board availability for screening and interviews

Role of the Board and other stakeholders

- Focus group meetings to develop position description and leadership profile
- Stakeholder panel to observe preliminary interviews and assess candidates
- Opportunities for all interested parties to interact with and assess finalist candidates
- Additional processes for involvement?

Developing the position specification and recruitment brochure

- On-line survey
- Meeting(s) with board members
- Focus groups of invited staff and community
- Open forums for other interested parties
- Draft to be developed by Sergio and Bill; revised by board as needed (who will be key contact on this process?)

Other issues

- National advertising
 - *NSBA, AASA* and other free or inexpensive web sites
 - *Education Week*
 - *The School Administrator*
- Salary and contract provisions
- Residency requirement?
- Retire/rehire?

REGULAR SESSION (7:00PM)

1) REGULAR SESSION/CALL TO ORDER/ATTENDANCE - Call to order & Pledge of Allegiance

2) AGENDA ADOPTION

3) PRESENTATIONS/REPORTS/COMMUNICATION/DISCUSSION ITEMS

- Central Oregon K-12 Legislative Forum (*December 17th, 4:30pm-6:00pm*)
- Reopening Update
 - Health Metrics
 - Limited In-person Instruction
- OSBA Policy Updates - November 2020
 - ACB – All Students Belong, Required
 - ACB-AR – Bias Incident Complaint Procedure, Required
 - GCBDA/GDBDA-AR(1) – Federal Family and Medical Leave/State Family Medical Leave, Conditionally Required
 - GCBDA/GDBDA-AR(2) – Request for Family and Medical Leave, Conditionally Required GCBDA/GDBDA-AR(4) – Sample Designation Letter to Employee – FMLA/OFLA Leave, Conditionally Required
 - GCBDA/GDBDA-AR(1) – COVID-19 Related Leave, Highly Recommended
 - GCPC/GDPC – Retirement of Staff, Optional
 - IJ – School Counseling Program, Highly Recommended
 - IKFB – Graduation Exercises, Optional
 - JB – Equal Educational Opportunity[**], Required
 - JFCM – Threats of Violence**, Required

4) HEARING OF CITIZENS / DELEGATIONS

Due The 509-J Board of Directors reserves this time for citizens to share comments or concerns. Because time is limited, as a standard practice, as a courtesy to others and to maintain our meeting schedule, guests will be allotted three minutes to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker. Each person wishing to speak will have signed in at the beginning of the meeting to be recognized.

5) ACTION ITEMS

A. Consent Agenda

- Approval of Board Minutes of **November 9, 2020**
- Personnel Action
- Financials

B. Resolution 21- 07, Resolution to accept, create budget and spending authority for various grants (\$100,500)

C. OSBA Policy Updates - November 2020 (listed above)

D. Resolution to adopt the OSBA 2021-2022 Legislative Priorities and Principles as recommended by the Legislative Policy Committee (from OSBA)

6) REMINDERS:

- PACE Training SB 155 (on going)
- *Central Oregon K-12 Legislative Forum (December 17th, 4:30pm-6:00pm)*
- Next Board Leadership: **Tuesday, January 5, 2021 @9am** (Laurie & Jamie)
- Next Board Work Session: **Monday, January 11, 2021 @5:30pm**
- Next Board Meeting: **Monday, January 11, 2021 @7:00PM**

7) BOARD & SUPERINTENDENT HIGHLIGHTS

8) MEETING CLOSURE/ADJOURNED