



**POSTED:
January 28, 2021**

Jefferson County School District 509J

Special APPROVED [Potential] Board Meetings for New Superintendent Search

IMPORTANT NOTICE: The Jefferson County School District 509J Board of Directors APPROVED the ‘New Superintendent Search Calendar’ on **Monday, January 11, 2021**. The attached portion of the calendar reflects relevant dates for the process - some or all of the JCSD 509J board members may attend in-person and/or virtual meetings and/or interviews with the search firm and/or potential candidates to finalize the process of the new superintendent search.

In accordance with ORS 192.630 – Meetings of the governing body to be open to the public; we post this notification for informational purposes.

*Applicable meeting agendas & meeting minutes will be posted on the JCSD 509J website board page:
<https://www.jcsd.k12.or.us/district/board/>*

Date	Description
February 4, 2021	Application deadline
February 11, 2021	Screening report to board (via Zoom) (time: ???) <ul style="list-style-type: none"> • Executive Session with board and NWLA consultants • Select 5-6 candidates to be invited for preliminary interviews
February 22 & 23, 2021	Preliminary interviews (via Zoom?) <ul style="list-style-type: none"> • Start at 4:00, 3 or 4 each day as needed • 50 minute interviews, with 10 minute break between • Questions to be developed by NWLA; reviewed and revised by board • Executive Session to follow last interview to select finalists
March 2, 3, 4, 2021	Final interviews Schedule to be developed, but will include: <ul style="list-style-type: none"> • Zoom meetings with community and staff • Interview with Board in Executive Session • Format to be developed by NWLA, and approved by board
March 5, 2021	Final background checks Contract negotiations
March 5, 2021	Contract to be offered <ul style="list-style-type: none"> • Zoom board meeting • Offer to be pre-negotiated by consultant
July 1, 2021 or ASAP	Selected superintendent assumes position

Note: some meetings may be held in Executive Session [closed to the public] and will be posted accordingly.