



## AVID Binder Expectations

### Why should I carry and use an AVID Binder?

Organization is an important skill to have in school and in the workplace. The AVID Binder is an organizational tool that will help you keep track of your Focused Notes and school work, all in one convenient place. **Carrying this binder will also make it so that you no longer have to take trips to your locker!** Plus, you get to practice using your organizational skills to prepare you for high school, college, and eventually a job/career.

### What should my AVID Binder look like?

#### **Contents (these things should always be in your binder):**

##### **\*\*All school supplies listed will be provided by JCMS**

- 3" (or bigger) 3 ring binder (**No accordion binders**)
- 7-8 dividers to separate each class (**No pocket dividers**)
- 3-hole zipper pouch to store supplies
- JCMS Student Planner (provided by JCMS)
- 2 or more pens
- 2 or more pencils
- Highlighters
- Notebook paper

#### **Suggested Contents:**

- Sticky notes
- Additional pens and/or pencils
- Blank Cornell Notes handouts
- Pocket folder (for storing homework)

### How should my AVID Binder be organized?

#### **\*The contents of your binder should be organized in the following order\***

1. 3-hole zipper pouch (with pens, pencils, highlighters, etc. inside)
2. Student Planner
3. Blank Cornell Notes handouts and notebook paper (behind your planner and in front of your first divider. *(Keeping your paper in front will help keep your binder in good condition for longer. That way you're not constantly flipping through and wearing on the rings.)*)
4. 7-8 tabbed dividers labeled with **class name, not period.** (Your teachers will help you organize each section of your binder with a table of contents)
5. Optional: homework folder



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## AVID Binder Rubric

	Beginning	Developing	Proficient	Mastery
<b>Binder/Contents</b>	-3-ring binder	-3-ring binder	-3" or bigger 3-ring binder	-3" or bigger 3-ring binder
- 3-ring binder	-3-hole zipper pouch	-3-ring zipper pouch	-3-ring zipper pouch	-3-ring zipper pouch
-3-ring zipper pouch	-1 pen and/or pencil	-2 pens/pencils	-2 pens/pencils	-2 pens/pencils
-2 pens/pencils	-Student Planner not in binder and/or not filled out for any classes	-Student Planner in binder but only filled out for 1-3 classes	-Highlighters	-Highlighters
-Highlighters			-Student Planner in binder and filled out for most classes	-Sticky notes (optional)
-AVID Binder Expectations handout		-7-8 Tabbed subject dividers (not labeled)		-Student Planner in binder and filled out for all classes with important and upcoming dates and homework
-7-8 Tabbed subject dividers in order with labels	-7-8 Tabbed subject dividers	-Notebook paper	-7-8 Tabbed subject dividers in order with labels	-7-8 Tabbed subject dividers in order with labels
-Agenda/daily planner/Calendar			-Notebook paper	
-Blank Cornell Notes handouts/Notebook paper			-All papers are 3-hole punched and clipped into binder	-Blank Cornell Notes handouts/Notebook paper
				-All papers are 3-hole punched and clipped into binder
				-Pocket folder for homework (optional)

### **Teachers will help you utilize your planner as an organizational tool**

#### **Mandatory minimum to be included in planner:**

- assignment due dates
- homework
- test dates/other important reminders
- REACH Stamps
- participate in binder/planner checks

#### **Additional uses for planner:**

- daily agenda
- extracurricular activities (games, clubs, dances, etc.)
- school-wide academic vocabulary (words of the week)