



Jefferson County School District 509-J

Location: Performing Arts Center (PAC), 412 Buff Street, Madras, OR 97741

Monday, September 13, 2021 @7:00PM

MEETING MINUTES

2021-2022 Board of Directors: Chair Laurie Danzuka; Vice-Chair Kevin Richards; Jamie Hurd; Courtney Snead and Jacob Struck

REGULAR SESSION (7:00PM)

REGULAR SESSION/CALL TO ORDER / ATTENDANCE/ PLEDGE OF ALLEGIANCE

Board Chair Laurie Danzuka called the meeting to order at 7:03pm followed by the Pledge of Allegiance.

ATTENDANCE: Chair Laurie Danzuka, Vice-Chair Kevin Richards, Jamie Hurd, Courtney Snead, and Jacob Struck.

ABSENT: None

AGENDA ADOPTION

Superintendent Jay Mathisen informed the board that there is a new personnel sheet in their board packet; explaining that it is a busy time of year for hiring and the updates are often the day of board meetings and we don't want to delay the hiring for another month, especially during this critical time of staffing.

Vice-Chair Kevin Richards motioned to adopt the agenda as presented with the updated personnel sheet; motion passed unanimously – **Approved 5/0.**

INFORMATION / PRESENTATIONS / REPORTS / COMMUNICATION / DISCUSSION ITEMS

- **AMERESCO** – facilities energy process contract
Operations Director Simon White introduced Joe Mankiewicz from AMERESCO to present on the facilities energy process findings. Joe explained that they found \$103,122 in utility savings and explained the potential scope of work and the project financials.

Joe Mankiewicz addressed a few questions from board members and concluded his presentation.

- **Facilities Update** – *Simon*
 Operations Director Simon White provided an update on bus drivers; the playground at WSK8 and the first full-month of water being switched from irrigation to domestic.
- **Financial report** – *Stacie*
 CFO Stacie Holmstrom provided a financial report with details on the \$2,000 school supplies donated by Michel’s Corporation; ESSER funds and the summer school program.
- **Start of school year report** – *Jay*
 Superintendent Jay Mathisen shared on the first week of school and expressed how nice it is to see students in school. He shared that he went out to our Big Muddy School to meet staff and see the school. He thanked one of our long-time bus drivers (named Phyllis); she has been a bus driver for 24 years. He enjoyed seeing the geography, and meeting the people who work and attend our schools.
- **Enrollment and staffing update** (*enrollment by school, projected enrollment by school, transfers*) – *Jay*
 Superintendent Jay Mathisen shared an enrollment update and said it will change after September 21st, following the ten-day-drop, but we are “in the ball park” for projected enrollment this year. He said he will have another update at the October meeting.
- **Resiliency Framework** - *Kira/Melinda/Jay*
 Superintendent Jay Mathisen shared that we have submitted our report to the state, as required. He said most of the protocols that we had in schools last year are in schools again this year. Our goal is to keep students in schools full time as safely as possible. He also shared that a committee decided what to present in the final plan required by the state. The team met and continues to meet on a weekly basis; including the Warm Springs health official Katie Russel and Jefferson County Health Director Michael Baker. Superintendent Mathisen also meets as part of the Warm Springs COVID Task Force for one of the two meetings they have each week.
- **SIA Report** – *Melinda*
 Curriculum Director Melinda Boyle presented the Annual Student Investment Report (pages 14-27 in the board packet) and shared that it is posted on the website. She also shared that the Family Engagement nights will take place on October 27th at Warm Springs and October 28th at Madras High School. The Youth Truth Survey’s will take place (grades 3-12) in February 2022 and the Indian Education Advisory Committee have met or will meet on these dates: July 29, September 30, November 18, December 16, 2021 and February 18, 2022.
- **EL Report** – *Melinda*
 Curriculum Director Melinda Boyle presented the English Learners in Oregon Annual Report (2019-2020) (pages 28-63 in the board packet). The report can also be located on the state website: [Annual Report on State Website](#). Melinda also introduced Laura Contreras-Weiss, planning principal to present and explain the dual language program.

- **Bond Update** - *Joey/Jay*

Communications Coordinator Joey Prechtl shared a Bond update explaining about the safe harbor document that is currently being reviewed by the state to ensure we are in compliance. Once the document is approved it will be mailed out to every JCSD 509J district resident. He also shared that various informational presentations will be made throughout the community in the upcoming weeks.

- **Legislative update** – *Courtney*

Board member Courtney Snead shared that she was invited (along with thirty other board members from across the state) to participate in a Zoom meeting with Oregon’s Governor when she presented the vaccine mandate. This opportunity was provided through the Oregon School Boards Association. Courtney said the Governor allowed the group to share challenges and opportunities and she was impressed by the interesting and creative solutions presented by the group.

- **Policy Updates** – *Jay*

PROPOSED POLICY UPDATES TO GET OSBA CURRENT – First Reading **The AR's listed need to be approved by the Board.*

<u>Policy</u>	<u>Policy Title</u>
○ ECACB	Unmanned Aircraft System (conditionally required) (Nov 2019)
○ EEA	Student Transportation Services - Required (Nov 2019)
○ GBEDA-AR (required)	Drug and Alcohol Testing and Record Query -Transportation (Version 1 Conditionally required)
○ GBL	Personnel Records, Required (May 2020)
○ GBN/JBA-AR (1)	Sexual Harassment Complaint Procedure, Required (New version - July 2020)
○ GBN/JBA-AR (2)	Federal Law (Title IX) Sexual Harassment Complaint Procedure (New Version - July 2020)
○ GBNAA/JHFF	Reporting of Suspected Sexual Conduct with Students, New Required (Nov 2019)
○ GBNAA/JHFF-AR	Suspected Sexual Conduct with Students Procedures & Forms, New Required (Nov 2019)
○ GCA	License Requirements, Optional (Nov 2019)
○ JBA/GBN-AR (1)	Sexual Harassment Complaint Procedure, Required (New version - July 2020)
○ JBA/GBN-AR (2)	Federal Law (Title IX) Sexual Harassment Complaint Procedure (New Version - July 2020)
○ JECA	Admission of Resident Student, Highly Recommended (Nov 2019)
○ JGAB	Use of Restraint or Seclusion, Required (Nov 2019)
○ JHCD/JHCDA	Medications, Required (Nov 2019)
○ JHCD/JHCDA-AR	Medications, Required (Nov 2019)
○ JHFE	Reporting of Suspected Abuse of a Child, New Required (Nov 2019)
○ JHFE-AR (1)	Reporting of Suspected Abuse of a Child, New Required (Nov 2019)
○ JHFF/GBNAA-AR	Reporting of Suspected Sexual Conduct with Students, New Required (Nov 2019)
○ JHFF/GBNAA-AR	Suspected Sexual Conduct with Students Procedures & Forms, New Required (Nov 2019)
○ JHH	Student Suicide Prevention, Required (May 2020)

Superintendent Mathisen explained the OSBA proposed policy updates, and explained that they will come back to the board in October for action (as 2nd and final reading); so the board has some time to thoroughly review them prior to the next meeting.

HEARING OF CITIZENS / DELEGATIONS [2-OPTIONS]

1. **OPTION 1:** Each person wishing to speak will have signed in at the beginning of the meeting to be recognized. The 509-J Board of Directors reserves this time for *JCSD 509J residents* to share comments or concerns. Because time is limited, as a standard practice, as a courtesy to others and to maintain our meeting schedule, only residents of the JCSD community will be allotted three minutes to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker. If you are not a community member we request that you leave your comment in writing online (option 2 below).
2. **OPTION 2:** Due to the COVID-19 Statewide restrictions the Jefferson County School District 509-J will accept public comment in writing prior to the meeting. If you are a member of the community and wish to provide a public comment, in written format ONLY. Written comments must be received by 2:00 pm on September 13, 2021 and will be read during the public comment section of the meeting - Thank you for your understanding and cooperation. Please note: comments/complaints regarding specific people or personnel WILL NOT be accepted please refer to the district complaint policy. Please submit your [COMMENT HERE](#)

Vice-Chair Kevin Richards explained that we will be adhering to the three minute time limit this evening; we will also limit the public comment to residents of Jefferson County. Vice-Chair Richards also reminded/requested everyone to be respectful and allow people to speak without interruption.

[Some visitors exhibited disruptive behavior due public comment restrictions.]

Board Chair Laurie Danzuka called for a brief recess when some visitors became disruptive and disrespectful about the boundaries placed on the public hearing process for the evening.

Board Chair Danzuka continued the meeting sharing a public comment that was submitted online from Rosetta Herkshan regarding meeting access. Then the first speaker was called to the microphone provided.

Visitors requesting to speak:

Listen Here: [HEARING OF CITIZENS 9 13 2021 RECORDING](#)

If you cannot access this recording, a recording is available at the district office.

To follow is a list of citizens who signed up to speak with the topic listed on the sign-in sheet:

<u>Name:</u>	<u>Residence:</u>	<u>Topic (from sign-in sheet):</u>
Cassandra Chapman	Madras, OR	School masks / pick up.
Amy DeChamplain	Madras, OR	Mandates & ORS
Gabby Nambo	Madras, OR	Advocate for students
Jacob Koolhaas	Madras, OR	Mask mandate
Imelda Sabbina		Mask
Michelle Stensgr	Madras	Mandates, Mask, Kid
Sue Rahi	Madras	[none listed]
Mickeyey	Culver	[none listed]
Alisha Dubisar	Madras	[none listed]
Randall J. Callison	Madras	The big Question
Barbara Boedigheimer	Madras	The Jab
Brenda Williams	Culver	Shot
Teresa Baggett	Madras	Mandate
Maurice Lansen	Culver	Vaccine
Erin Whitaker	Madras	Vx
Chris Sanford	Metolius	[none listed]
Mischa Kubo	Madras	Mask, Civil Rights

CONTINUED -

<u>Name:</u>	<u>Residence:</u>	<u>Topic (from sign-in sheet):</u>
Sabria Rios	Culver	Vaccine Constitutional Rights
Cassia Winegar	Terrebonne	Vaccine Mandate
Krista Corwin	Madras	Concerned citizen

Board Chair Laurie Danzuka concluded the public comment session and moved on to the action items.

ACTION ITEMS

A. Consent Agenda

1. Approval of Board Minutes of **August 9, 2021**
2. Approval of Board Minutes of **August 16, 2021**
3. Personnel Action
4. Preliminary Final 20-21 Financials
5. Financials – July & August 2021

Jamie Hurd motioned to approve the consent agenda as presented; motion passed unanimously – **Approved 5/0.**

B. Board Goals

Board goals were presented to the board members independently, but erroneously left from the packet. They are displayed here:

Jefferson County 509J Board Goals – 21-22

1. Each board member will be able to articulate the “Who Are We” elements or themes with 2-3 talking points supporting each. *(All 3 elements/themes)*
2. The board will ensure that sufficient time and resources, including budgeted funds and board workshops as needed, are allocated for ongoing professional development needs related to best practices in PLCs, instructional strategies such as those included in AVID, and other professional development needs. *(Students Flourish Here)*
3. The board will work to improve and broaden communication with the larger community by supporting and attending family engagement activities as well as supporting communication strategies and tools to enhance the work of representing the community and the school district. *(We Care For Each Other)*
4. The board will actively participate in its own professional development by engaging in training activities. *(Better Every Day)*

Jacob Struck motioned to approve the board goals, motion passed unanimously – **Approved 5/0.**

C. Walker Structural Engineering, Madras Elementary Seismic Upgrade

Courtney Snead motioned to approve the Walker Structural Engineering, Seismic Upgrade for Madras Elementary as presented; motion passed unanimously – **Approved 5/0.**

D. Student Investment Account (SIA), Annual Report – Approval

Vice-Chair Kevin Richards motioned to approve the SIA annual report as presented; motion passed unanimously – **Approved 5/0.**

E. AMERESCO, Facilities energy process – Approval

Jacob Struck motioned to approve the proposal for AMERESCO facilities energy process; motion passed unanimously – **Approved 5/0.**

F. Resolution #22-05, Resolution to provide authority for the new PERS Bond

Vice- Chair Kevin Richards motioned to approve Resolution #22-05 to provide authority for the new PERS Bond – **Approved 5/0.**

G. Resolution #22-06, Resolution to provide signing authority to CFO for Impact Aid Application on Behalf of Jefferson County School District

Courtney Snead motioned to approve Resolution #22-06 to provide signing authority to CFO Stacie Holmstrom for Impact Aid Application on Behalf of Jefferson County School District; motion passed unanimously – **Approved 5/0.**

REMINDERS:

- Next Board Leadership – **Tuesday, October 5, 2021** (Laurie & Kevin - 9am-10am)
- Next Board Work Session (5:30pm Warm Springs Visit / Family Engagement Plans) & Regular Session Meeting (7:00pm) – **Monday, October 11, 2021**
- NIEA Convention – **October 13-16, 2021** (Jay, Laurie & Courtney)
- **Family Engagement Nights -**
 - WSK8 - **Wednesday, October 27, 2021** (5:30-7:00pm)
 - Madras – **Thursday, October 28, 2021** (5:00-7:00pm)
- OSBA’s Annual Convention (75 Years) – **November 11-13** (Salem Convention Center) – Hybrid option: <https://web.cvent.com/event/b73739cd-9827-4110-98a4-6e04b0450560/summary>

BOARD & SUPERINTENDENT HIGHLIGHTS

- Thankful for the WSK-8 Academy’s Back to School BBQ, and for opportunity to connect with people in person.
- Glad to see kids back in school.
- Representatives will be nominated for stateregional openings and Legislative Committee

BOARD & SUPERINTENDENT HIGHLIGHTS - Continued

- Thoughts about how many parents are taking their child to school for their first time and how many parents missed out last year – grateful to have them back in-person.
- There has been a loss of learning not being in school. Thankful we are open, kids are in classrooms and on the playground
- Good to see kids in school; fantastic to see teachers teaching and young people responding.

MEETING CLOSURE/ADJOURNED

With no further business, Board Chair Laurie Danzuka adjourned the meeting at 8:54pm.

Draft to Board for approval at next meeting.
Monday, October 11, 2021

Tessa Bailey, Executive Assistant

Board Chair Laurie Danzuka

Superintendent Jay Mathisen

Date

Date