



Jefferson County  
School District 509J  
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**Jefferson County School District 509-J**

**Monday, September 12, 2022**

**2022-2023 BOARD MEETING**

***Regular Session*** (7:00pm)

*Hybrid: In-person and Electronic Meeting via Zoom*

**MEETING LOCATION:**

509J JCSD Support Services Building, 445 SE Buff Street, Madras, OR 97741

Meeting ID: 875 3408 5194 Passcode: 809155

Phone: +1 253 215 8782 US (Tacoma)

**2022-2023 Board of Directors:**

Chair Kevin Richards, Vice-Chair Courtney Snead, Jamie Hurd, Laurie Danzuka, Jacob Struck

## **REGULAR SESSION MEETING MINUTES**

**ATTENDANCE:** Chair Kevin Richards, Vice-Chair Courtney Snead, Laurie Danzuka, Jamie Hurd and Jacob Struck

**ABSENT:** None

**REGULAR SESSION/ CALL TO ORDER / PLEDGE OF ALLEGIANCE / ATTENDANCE**

Board Chair Richards called the meeting to order followed by the Pledge of Allegiance. Board Secretary documented board member attendance.

**AGENDA ADOPTION**

Courtney Snead moved to approve the agenda as presented, motion passed unanimously – **Approved 5/0.**

**INFORMATION / PRESENTATIONS / REPORTS / COMMUNICATION / DISCUSSION ITEMS**

✓ **Hispanic Heritage Month, Proclamation**

In honor of Hispanic Heritage Month, Superintendent Jay Mathisen introduced the JCSD Family Engagement Coordinator Nancy Viramontes; she read the Hispanic Heritage Month proclamation in Spanish and Superintendent Jay Mathisen followed by reading the proclamation in English.

✓ **In-service Week**

Melinda Boyle shared about the summer of professional learning in-service program, and shared that on June 13-16, they brought in a team of teachers to update the new ELA unit plans; the math unit plans were also updated based on input from teachers; they participated in the AVID professional summer institute in Seattle with 36 participants, including seven new teachers. In August, they participated in the PLC summer institute in Seattle, 26 participants to include 7 new staff members. Also in August they had a training from Solution Tree where they came into our district, called 'Amplify Your Impact'– they had sixty participants with teacher leaders and administrators on those two days. The Teacher induction focused on our three district goals (Students flourish here; we care for each other and Better every day), there are 46 new teachers.

Discussion took place – topics discussed:

- Increase of emergency teaching licenses. We provide mentorship, guidance and support to them.
- Grow your own program.
- Creative pathways at the community college level. COCC has been a great partner to work with.
- Staff retention in the Grow Your Own program.

✓ **Start of School 2022-2023 Report**

Superintendent Jay Mathisen shared he has visited all schools with the exception of Big Muddy and is encouraged about the positive start of the school year. He directed board members to the enrollment numbers in their board packet and explained the numbers compared to our enrollment projections of last year – he said it is a good enrollment picture overall.

Discussion took place about any 'big shifts' in numbers, and thoughts about whether the shift in numbers are due to post-COVID and the 509J online.

✓ **Hiring & Staffing Update**

HR Director Debi Brazelton provided a hand out of JCSD 509J current openings as of September 12, 2022 and explained the hiring.

Discussion took place with conversation about:

- District wide subs.
- A request for data on 509J retention.
- Central Oregon's Regional Educator Network – working on an exit survey.
- 509J has an exit interview process; they will continue to work on it to perfect it.

✓ **Facilities/Bond Update**

Director of Operations/Safety Simon White provided the facilities/bond update and summarized project status throughout the district.

Discussion took place with brief conversation about whether we are anticipating a need for temporary air conditioning this spring. Simon said he is hoping not, we will have them available if the need arises, but they hope they will not have to.

Communications Coordinator Joey PrechtI shared a live presentation on the JCSD 509J Bond website: <https://509jschoolbond.org/> and explained that the website will be shared via social media and the new communication platform ParentSquare.

Board members thanked Joey PrechtI for the hard work on the Bond website and communication with the 509J staff, families and community.

✓ **Community Playground Project** (Oregon Rural Community Schoolyards)

Simon White, introduced Amanda Craig and Lee Brown from the Oregon Rural Community Schoolyards program to share a presentation about the program and explained there is a potential action item later in the meeting requesting a letter of support from the JCSD Board of Directors.

Conversation took place about the educational and health benefits of a community playground.

✓ **Pay to Play Fees**

Superintendent Jay Mathisen shared about the pay to play fees history, the district's consideration of cost of services provided and the hardship to some families for participation. He explained that the administration decided a few weeks ago, to not charge pay-to-play fees. We like to see our "Student's Flourish Here" and we want to remove this barrier starting this 2022-2023 school year. We have seen an increase in participation.

Board members thanked Superintendent Mathisen for the update, and noted the fact that it will open doors for others to participate and will be good for our district.

✓ **English Learners in Oregon – Annual Report 2020-21** (June 2022)

Melinda Boyle shared the information on the English Learners in Oregon – Annual Report 2020-21 (June 2022) on pages 8-40 of the board packet and provided a handout breaking down the current 2022-2023 information on our English Learners and on track to English language proficiency history (2017-2022).

Discussion took place about how our district compares to other districts, and the how long we can expect the additional support for ELA support to continue.

✓ **OSBA Policy Updates Coming Soon** (Quarterly, August 2022)

Superintendent Mathisen explained that we have received notification from OSBA about their quarterly update for August 2022. We are waiting to have them customized to our JCSD 509J policies, will review them and bring for board adoption in the near future.

✓ **Immediate Updates to Policies – GBN/JBA & JBA/GBN, Sexual Harassment**

Superintendent Jay Mathisen referenced *pages 41-56* of the board meeting packet and said this policy update is requested for immediate action with the applicable update to add our new HR Director and Title IX Coordinator Debi Brazelton as the contact for the reports and complaints of sexual harassment.

✓ **Immediate Updates to Policies: JHCD/JHCDA & JHCD/JHCDA-AR, Medications**

Superintendent Jay Mathisen referenced *pages 57-68* of the board meeting packet specific to medication; sharing that after consulting with legal counsel we have decide to add the language (from the OSBA, November 2019 update) specific to the medication Naloxone into our district policy.

✓ **Legislative Report**

Courtney Snead shared that the OSBA Legislative Roadshow, for our Central Oregon region will take place on October 20<sup>th</sup> at the HDESD, 5:00pm dinner and 5:30pm meeting. She explained that they are trying to push out legislative advocacy to district boards rather than the OSBA legislative representatives.

✓ **2022 Open OSBA Elections – Nominations are Open!**

Superintendent Mathisen shared that nominations our open for the 2022 OSBA Elections, currently held by Patti Norris of Crook County, if anyone is interested. It was mentioned that Patti Norris is interested in running again and the Crook County Board will be nominating her at their next meeting.

Boar Chair Richards asked the board secretary if there were comments submitted or if anyone signed up to speak. Board Secretary reported that there was one person who signed up and one comment submitted online.

**HEARING OF CITIZENS / DELEGATIONS / PUBLIC COMMENT [2-OPTIONS]**

**OPTION 1:** Each person wishing to speak will have signed in at the beginning of the meeting to be recognized. The 509-J Board of Directors reserves this time for citizens to share comments or concerns. Because time is limited, as a standard practice, as a courtesy to others, and to maintain our meeting schedule, guests will be allotted three minutes to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker. The Chair has authority to keep order and impose any reasonable restrictions necessary to conduct an efficient meeting. The Board reserves the right to delay discussion on any item presented until later in the meeting or at a subsequent meeting. Objective criticism of operations and programs may be heard, but no complaints concerning specific personnel, the visitor will be directed to the appropriate means for filing complaints as necessary.

*[In-person, from sign-in sheet - No notes or formal written comment was submitted to the board secretary; therefore, the following is a brief summary of the public comment presented during the meeting]:*

*Reina Estimo wanted to make a formal Introduction as a newly appointed member of the Warm Springs Tribal Education Committee; explaining that the committee has only met twice but they are establishing specialty areas around education, and establishing committee priorities. They want to be a voice for the community; they have a small survey out that will run probably for the remainder of the week. The survey is targeting parents, guardians, community members and possibly district employees – the committee is interested in all stakeholders that work for our kids. They want to know their strengths, weaknesses and suggestions for consideration. They will share results at a meeting on the end of the month; the results will help them establish their priorities. Board members are invited to attend the meeting. She stated there has been positive feedback from community members about the new MHS leadership and that at Warm Springs K8.*

Board members congratulated Reina and thanked her for serving.

**OPTION 2:** Jefferson County School District 509-J will accept public comment in writing prior to the meeting. Written comments must be received online (via the comment link on the agenda) by **1:00 pm [the date of the board meeting]** and may be read during the public comment section of the meeting. Comments or complaints regarding specific people or personnel WILL NOT be accepted, please refer to the district complaint policy.

Chair Kevin Richards read the public comment submitted online by R. Herkshan:

It'ukdi chushdix (Good evening). I would like to take the time to welcome Mr. Summers, the Madras High School principal and extend gratitude for making time to meet with parents and receive feedback. It is very positive to be received and reassured that community input on behalf of our kids is welcome and taken seriously. I would like to reiterate the importance of inclusion from the school district when working with diverse communities, where accurate representation is a huge key in forming a successful partnership with all of the communities that reside within the 509j school district. As a parent of 4 students attending 509j schools, a Warm Springs tribal member, and also a member of the Title VI Parent Advisory Committee I would once again ask that you utilize community members, parents, and local partnerships to assist in providing equitable opportunities for our students. I have every confidence in the potential that each one of you has in the roles that you occupy in order to provide positive experiences for our students. Please utilize local help when planning to train your staff on equity, diversity, and inclusion. Each community has members with lived experiences, knowledge, wisdom, insight, training, and expertise that are present to ensure quality experiences and representation for all. I would like to respectfully remind the school board that part of including all communities is also utilizing the voices within those communities that have insight into the unique challenges and strengths of the people. I had the experience of attending a listening session hosted by the Oregon Department of Education, speaking about civil rights and the complaints an appeals process. I learned a lot about the rights of our students and the role we all have in ensuring that the needs of our kids are being met, and that parents also feel heard from the school district. After having discussions with ODE, I am confident that we can improve the way that the complaints and appeals process is currently being handled. I am thankful for your time and look forward to another year as a community advocate, a mother, and as a member of the Title VI Parent Advisory Committee. I welcome you all to reach out anytime so we can work together in encouraging our students to have the best experience possible-

After the public comments were presented, Board Chair Richards proceeded to the action items on the agenda.

## **ACTION ITEMS**

### **A. Consent Agenda**

1. Approval of Board Minutes of **August 3, 2022**
2. **Personnel Action**
3. **Resolution #23-03**, Misc. Grants & Donations (\$934,756)

Jami Hurd moved to approve consent agenda as presented, motion passed unanimously – **Approved 5/0.**

Courtney Snead inquired about a financial report. Superintendent Mathisen stated that we will be doing them quarterly and asked CFO Holmstrom when the next financial report will be presented. CFO Holmstrom stated it was her understanding the board would like the financial report on a quarterly basis and the next report would be in October; but she can send one out tomorrow if they want. Vice-Chair Snead said she would like to see a report. Discussion took place about possible miscommunication or misunderstanding about the financial reports that are expected as part of the consent agenda. Superintendent Mathisen said to make sure we are clear on what is expected, there will be a discussion item about the financial reports and potential formats presented for board consideration at the next meeting in October.

### **B. Jefferson County School District 509-J and Madras Education Association (MEA) Cascade Bargaining Council Collective Bargaining Agreement MEA Contract 2022-2025**

Superintendent Mathisen directed the board to page 82 of the board packet as a reference, and shared that this document is a summary of the elements of the contract that were adjusted, as part of the collective bargaining process. He informed the board that this is not a draft of the entire contract we just received all of it (with the exception of the extra-duty) today, and the certified association did vote to ratify the contract – our process is, once that happens the board has the opportunity to approve - that is the action item presented here for consideration.

Courtney Snead moved to ratify the Jefferson County School District 509-J and Madras Education Association (MEA) Cascade Bargaining Council Collective Bargaining Agreement MEA Contract 2022-2025; motion passed unanimously - **Approved 5/0.**

### **C. Formalized agreement, letter of support for Oregon Rural Community Schoolyard**

Jacob Struck moved to approve the formalized agreement, letter of support for the Oregon Rural Community Schoolyard; motion passed with one board member (Jamie

Hurd) abstaining due to potential conflict of interest due to employment - **Approved 4/0** (1 abstain, Jamie Hurd).

**D. Policy Update – GBN/JBA & JBA/GBN, Sexual Harassment - Immediate Update/Adoption**

Jacob Struck moved to approve the policy update – GBN/JBA & JBA/GBN, Sexual Harassment, motion passed unanimously – **Approved 5/0.**

**E. Policy Updates – JHCD/JHCDA & JHCD/JHCDA-AR, Medications - Immediate Update/Adoption**

Jacob Struck moved to approve Policy Updates – JHCD/JHCDA & JHCD/JHCDA-AR, Medications motion passed unanimously – **Approved 5/0.**

**BOARD & SUPERINTENDENT HIGHLIGHTS**

- ✓ Great to see positive school information, article in paper, and social media posts.
- ✓ Nice to be back to school and seeing grinning faces.
- ✓ Latino Fest – take time to celebrate our history, heritage and cultures was great.
- ✓ Back to School BBQ and open houses - positive start to school year – Fall.
- ✓ Back to School in-service, see people in-person, seeing kids, hearing the kids on the playground.
- ✓ Thank you to the bond staff – how hard they are working in such difficult times.
- ✓ Nice to be present at the welcome back for staff.
- ✓ Excited about the great Bond update.
- ✓ The Schoolyard project.
- ✓ A framed two-page Madras Pioneer article of Jamie Hurd’s community service was presented by Superintendent Mathisen to thank Director Jamie Hurd for her hard work and dedication in the community and representing our JCSD 509J Board.
- ✓ A student created and painted iron fish was presented to Director Laurie Danzuka for her role as Board Chair for two-consecutive years during a very difficult time in our state and district (referring to COVID) – thank you Laurie Danzuka for your service and dedication.

**REMINDERS:**

- Next Board Leadership (9am) – **Tuesday, October 4, 2022** (Kevin & Laurie)
- NIEA 53<sup>rd</sup> Annual Convention & Trade Show – Oklahoma City, OK – **October 5-8, 2022**
- Indigenous Peoples Day 2022 - **Monday, October 10, 2022**
- Board Work Session **@Big Muddy – Monday, October 10, 2022**
- Regular Session Meeting **@Big Muddy – Monday, October 10, 2022**
- Native American Heritage Month 2022 – **November, 2022**
- 2022 OSBA 76<sup>th</sup> Annual Convention, Portland, OR – **November 11-13, 2022**

Discussion took place about the plan, time and transportation for the October board meeting at Big Muddy School. We will meet at the SSB district parking lot at 1:45pm for a tour and works session, further details will be included in the October agenda.

Laurie Dansuka informed the board that she submitted an application to present at the OSBA Convention on November 11-12, 2022.

**MEETING CLOSURE/ADJOURNED**

With no further business, Board Chair Kevin Richards adjourned the meeting at 8:33pm.

***Draft to Board for approval at next meeting.***  
**Monday, October 10, 2022**

\_\_\_\_\_  
Tessa Bailey, Executive Assistant

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Board Chair Kevin Richards

\_\_\_\_\_  
Superintendent Jay Mathisen

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Date

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Date