



Jefferson County School District 509-J

Monday, January 9, 2023

2022-2023 BOARD MEETING MINUTES

Regular Session (7:00pm)

Hybrid: In-person and Electronic Meeting via Zoom

MEETING LOCATION:

Metolius Elementary School

420 SW Butte Ave., Metolius, OR 97741

[Zoom Meeting Access Here](#)

Meeting ID: 812 8929 6476 Passcode: 143300 Phone: 1 253 215 8782 US (Tacoma)

2022-2023 Board of Directors:

Chair Kevin Richards, Vice-Chair Courtney Snead, Jamie Hurd, Laurie Danzuka, Jacob Struck

REGULAR SESSION MEETING MINUTES

ATTENDANCE: Chair Kevin Richards, Vice-Chair Courtney Snead, Laurie Danzuka, Jamie Hurd and Jacob Struck

ABSENT: None

REGULAR SESSION/ CALL TO ORDER / PLEDGE OF ALLEGIANCE / ATTENDANCE

Board Chair Kevin Richards called the meeting to order at 7:03pm, followed by the Pledge of Allegiance. Board Secretary noted board member attendance.

AGENDA ADOPTION

Courtney Snead moved to adopt the agenda as presented – **Approved 5/0.**

INFORMATION / PRESENTATIONS / REPORTS / COMMUNICATION / DISCUSSION ITEMS

Board Appreciation Month

In honor of board recognition/appreciation month, Superintendent Jay Mathisen read the JCESD Board Recognition Proclamation (page 14 of the board packet) to encourage others to honor board members this month. He also directed the board members to pages 15-16 of the board meeting packet and informed them of the media release that will go to the local paper, in honor of this event. He concluded by presenting the board members with a custom JCESD tumbler as a token of appreciation.

Board Chair Kevin Richards shared from a board members perspective – *“The support of the community, the other four board members, the superintendent and the district team makes it that much more rewarding.”*

The board took the opportunity for a group photo taken by Communications Coordinator Joseph Prechtl.

Student Spotlight

Fourteen Metolius Elementary students highlighted during the student spotlight were selected by the school for their involvement in the Wolf Pack Leader Program. Metolius Principal Adam Dietrich introduced Metolius Counselor Ansel Evans to explain the program and introduce the students. Each student shared what it takes to be a Metolius Wolf Pack Leader. Principal Adam Dietrich, Board Chair Kevin Richards and Superintendent Jay Mathisen presented a certificate to each student.

Metolius students spotlighted: Sophia Johnson, Teaghan Kerr, Uziel DeAnda, Alma Nunez Tellez, Ysidro Reynoso Canales, Josiah Cortes, Ethan Bolton, Ellie Adams, Jaymin Birchard, Adrian Lopez Brito, Erik Armas Perez, Sebastian Cruz Perez, Zuriauna Schmidtke, Isaac Barry, and Zileyonah Boody.

The Metolius spotlight students and their leaders took an opportunity for a group photo, by Communications Coordinator Joseph Prechtl.

CTE (Career Technical Education) Update

Superintendent Jay Mathisen introduce Brook Rich from the High Desert ESD to present on the CTE Program, he shared that Brook has been working with the JCSD 509J Principals and we have big dreams for our CTE (Career Technical Education) Program.

Brook Rich introduced herself, provided a handout ‘*CTE Prepares Students for the Future*’ and presented on the CTE (Career Technical Education) Program. She shared about the community engagement and conversations to advocate for the CTE program; the network of partnerships and some work taking place at JCSD as part of the CTE program in the Central Oregon region. She explained the current BOLI approved pre-apprenticeship program in construction and the trades - which allows high school partners, when they are ready, to join into the pre-apprenticeship program; students can graduate with direct entry into an apprenticeship program, or it will define the pre-requisites before entering into an advanced apprenticeship program. They are looking at how they can share those programs in both construction and manufacturing at Madras High School and get the teachers engaged. She shared an example of a recent outreach with Keith Manufacturing. She also shared about the great partnership with Central Oregon Community College (COCC), they are here to serve our students. Madras High School CTE programs will include agriculture, business, construction, education, forestry/natural resources, graphic design & media, and manufacturing.

Discussion took place about the exciting opportunities for the MHS CTE Program; Brook said her involvement in strengthening the partnership with 509J has been very rewarding and she appreciates the opportunity. Superintendent Mathisen thanked those present in the meeting who have been key in the development of the programs – Melinda Boyle, Principal of Bridges High School Jessica Swagger, and Principal of Madras High School Tony Summers.

Student Representative(s) Introduction / Oath of Office / Student Report

Superintendent Jay Mathisen introduced the two Student Representatives – Bridges High School student Beatrice Fumia and Madras High School student Yael Carlon.

Board Chair Kevin Richards, swore in the Student Representatives with Oath of Office as reflected in the JCSD 509J policies.

Laurie Danzuka thanked the student representatives for applying for the positions – the board has missed having a student voice and they are looking forward to them participating in the board meetings each month.

Yael Carlon shared a Power Point presentation summarizing his involvement as a MHS senior; and various JCSD 509J events and activities: Cultural Heritage Assembly, the “Almost Maine” play, girls basketball, boys basketball, wrestling team, swim team, FFA Christmas tree and wreath sale, Holiday spirit week, Operation Rudolph, band and the winter formal.

SIA Engagement Process

Curriculum Director Melinda Boyle directed the board to page 21 of the board packet and presented a summary of the Student Investment Account (SIA) Student Engagement 2022-23 process. She explained that that Youth Truth Survey is currently taking place, for students, families and staff – she encouraged everyone to participate before the end of January. She read from the report about emerging themes – what is working well, and areas of recommended growth. She said back in October 11-13, 2022 there were focus groups that included student voices and they are reflected in the report. She also shared (page 22 of board packet) the list of 2021-2023 SIA investment activities – the bulleted items of areas funded by SIA.

Superintendent Mathisen explained that this year is an application year and it will need approved by the state. He explained the thought process as they proceed, and shared that they want to continue with wise investments, and as they receive feedback on recommended areas of growth, they will consider other areas worthy of investment. He said the final SIA document would come before the board for approval in February or March.

Laurie Danzuka asked Melinda Boyle to explain the difference between PLC facilitator and school learning coordinator. Melinda clarified – each school has one school learning coordinator who works closely with the principal to coordinate all the PLC activity in their school; and the PLC facilitators are the teacher leaders at each grade level who facilitate the grade level meetings at every school.

Dual Language Update

Principal Laura Contreras-Weiss explained the decision and process to create a name for the Dual Language Program – she explained that a survey was sent out mid-October and there were about seventy responses. The teachers conducted a process of elimination and narrowed it down to the top three names. The top three names were presented to the students; they talked about what the different name options mean and they each had an opportunity to ask questions and express their favorite choice. The decision was made – “Mariposa Dual Language School”, meaning butterfly.

Principal Contreras-Weiss said they had a grand-opening ceremony and the students are very excited that the new restrooms are officially open.

They also selected a mascot for the Dual Language Program – the buffalo. School colors they selected are bright blue/black butterfly and white buffalo.

Principal Contreras-Weiss also shared a timeline of the Dual Language Program as they continue to promote the school and bring in new students. They are being pro-active as they head into kindergarten registration.

Jacob Struck asked if there are any prospects or hopefuls for the new year, Principal Contreras-Weiss confirmed yes, she is very excited about the positive reception.

Jamie Hurd shared a story of celebration about a family in the community whose student is attending the dual language program and told his family speaking in Spanish about a holiday (Three Kings) they were learning about – the family learned more and decided to purchase a cake and celebrate it with their child. She concluded saying how nice it is to see the different cultures celebrated in our district.

Policy DDB Native American Impact Aid Funds *(re-adoption proposed for immediate approval)*

Superintendent Mathisen directed the board to three different pieces of information – 1) the Action Plan, 2) Qualitative data shared at the community engagement at Warm Springs K-8 and 3) the proposed Policy DDB update/readopt. He explained the information presented in the board packet, shared the community feedback data and the action plan. He concluded with the need to re-adopt Policy DDB, Native American Impact Aid Funds, shared the minor edits made and explained it is an action item late in the meeting.

Proposed Policy Update – GCBA (HR Director) - 1st Read

HR Director Debi Brazelton explained the proposed policy update for salary placement of licensed staff (page 33-34 of board packet). She explained each edit reflected in the proposed policy update and asked board members if they have any questions.

Superintendent Mathisen explained the changes made in this policy update are a good move for recruitment and staff retention.

Discussion took place about how this policy update corrects a potential pay-equity-issue and how this policy is coming before the board as a first read, allowing them time to review it thoroughly before it is brought back in February for the second and final read.

Facilities Update

Superintendent Mathisen introduced Operations Director Simon White and Tiller's School House Consultant Mike Tiller to provide a facilities update. Simon requested that Mike answer any technical questions presented.

Operations Director Simon White presented on projects taking place at the JCSD to include: Warm Springs K8, Madras High School, Westside/Bridges, the district-wide card access, Madras Elementary seismic upgrades, Jefferson County Middle School HVAC system, secure vestibules and other projects coming up – bid packages for Madras Elementary and Buff Elementary are open right now; and bid packages for Metolius will be going out soon. He also shared that the modular for Boys and Girls Club at WSK8 is close to completion, they are waiting for some electrical work to be finalized. In addition, they are looking to get back on schedule with the health modular at WSK8 that was delayed due to the snow.

A board member asked about the leaks at Buff and MHS and if they have temporary fixes. Simon explained the work to try to stay ahead of it is ongoing, they have to wait for areas to dry out to assess further but they will be working on those as well.

Enrollment Report Update

Superintendent Mathisen directed the board to page 35 of the board packet and explained the enrollment report of January 1, 2023.

Legislative Update

Courtney Snead told the board to be prepared for phone calls to reach out to local representatives; Superintendent Jay Mathisen shared about the Central Oregon K-12 Legislative Forum that took place at High Desert ESD on Wednesday, January 4, 2023. Several elected officials were invited – it was well attended. He also explained that we are in the season of the state budget and the numbers they are requesting we advocate for as they proceed. We are currently waiting for the Governor's proposed budget.

Jamie Hurd shared that our Superintendent Jay Mathisen gave a great presentation on what it is like to work here in Central Oregon, sharing the student lens, trials & challenges and shared applicable data – hoping they will advocate on our behalf.

Book Study – Pivot

Chair Richards explained that Jamie Hurd suggested having a book study on the book "Pivot" written by one of the keynote speakers (Ravi Hutheesing) at the OSBA annual convention; she briefly summarized the book and said she looks forward to reading it as a group. Chair Richards said he will connect with Jamie and together they can come up with an objective on how they will proceed with the book study.

HEARING OF CITIZENS / DELEGATIONS / PUBLIC COMMENT [2-OPTIONS]

OPTION 1: Each person wishing to speak will have signed in at the beginning of the meeting to be recognized. The 509-J Board of Directors reserves this time for citizens to share comments or concerns. Because time is limited, as a standard practice, as a courtesy to others, and to maintain our meeting schedule, guests will be allotted three minutes to speak. If you have a group attending

regarding the same topic, you will need to appoint one speaker. The Chair has authority to keep order and impose any reasonable restrictions necessary to conduct an efficient meeting. The Board reserves the right to delay discussion on any item presented until later in the meeting or at a subsequent meeting. Objective criticism of operations and programs may be heard, but no complaints concerning specific personnel, the visitor will be directed to the appropriate means for filing complaints as necessary.

OPTION 2: Jefferson County School District 509-J will accept public comment in writing prior to the meeting. Written comments must be received online (via the comment link on the agenda) by **1:00 pm [the date of the board meeting]** and may be read during the public comment section of the meeting. Comments or complaints regarding specific people or personnel WILL NOT be accepted, please refer to the district complaint policy.

There were no comments submitted under option 1 – to sign in to speak during the meeting.

There were two comments submitted under option 2 - Board Chair Richards read both written comments into the record:

1. Angela Wilson - Reference: Safety drop-off/pick-up area at the Dual Language Program
2. Cindy Dix – Reference: Request for Board Letter of Support for Hwy 361 Community Pathway group

ACTION ITEMS

1. CONSENT AGENDA

- 1.1. Approval of Board Minutes of **November 14, 2022**
- 1.2. Personnel Action
- 1.3. Resolution #23-07, Misc. Grants & Donations
- 1.4. Financials

Laurie Danzuka noted a correction to the spelling of the name Dasan in the meeting minutes.

Jamie Hurd made a motion to approve the consent agenda as presented; motion passed unanimously – **Approved 5/0.**

2. APPOINT JCESD BUDGET COMMITTEE MEMBER – Sean McLane

Jacob Struck made a motion to approve Sean McLane for the JCESD Budget Committee; motion passed unanimously - **Approved 5/0.**

3. RESOLUTION 23-06, RESOLUTION TO ACCEPT OSCIM GRANT AWARD AND AUTHORIZING APPROVAL OF AGREEMENT

Courtney Snead made a motion to approve Resolution 23-06 to accept OSCIM grant award and authorizing approval of agreement; Jamie Hurd requested clarification that it is in regard the Bond; Superintendent Mathisen confirmed – yes; motion to approve Resolution 23-06 passed unanimously - **Approved 5/0.**

4. POLICY DDB NATIVE AMERICAN IMPACT AID FUNDS (re-adoption proposed for immediate approval)

Jacob Struck made a motion to approve the minor edits and readopt policy DDB, Native American Impact Aid Funds; motion passed unanimously – **Approved 5/0.**

5. LETTER OF SUPPORT FOR HIGHWAY 361 COMMUNITY PATHWAY *(potential action item)*

Kevin Richards explained the proposed letter of support requested by Cindy Dix during public comment. Superintendent Mathisen explained that the letter was revised, it does not state the board’s support for the project, but for the feasibility study to learn more about the impact; it does not commit the district to any financial support; it does note that our facilities will be available for meetings per our facilities use policy.

A brief discussion took place about the understanding of the proposed letter of support.

Jamie Hurd made a motion to approve the letter of support for Highway 361 Community Pathway as presented; motion approved unanimously – **Approved 5/0.**

BOARD & SUPERINTENDENT HIGHLIGHTS

- Being at the Metolius School this evening.
- Student Spotlight was great.
- A program at one of the schools where students sang in all three language
- COVO basketball games – nice to see one of our high school basketball coaches at the games.
- Breakfast with Santa at Buff is always a special event.
- Thank you to everyone for the efforts in the student spotlight tonight.
- Dual Language program – a student was excited to count to 100 in Spanish.
- High School swim meet – thank you to the high school principal for being there – it is awesome to see the life he has breathed into the students.
- Elementary Music program.
- Auto program at Warm Springs; partnership with COCC, a win for WS community – a lot that the project touches on.

Jamie Hurd proposed to the board, based on the time and respect needed to provide an adequate evaluation for our superintendent that they postpone the executive session to another night, or for the next board meeting.

Discussion took place – it was noted that there is no pending action on the executive session and therefore can be rescheduled without a problem. Chair Richards confirmed that the executive session is for evaluating the superintendent and the deadline is not until June. With the board members all in agreement...

Jamie Hurd motioned to postpone the executive session for the superintendent’s mid-year review for a later date in order to give it the time and energy that it deserves; motion passed unanimously – **Approved 5/0.**

EXECUTIVE SESSION – SUPERINTENDENT REVIEW:

Start Time: _____

~~In accordance with ORS 192.660(2)(i) the board will now meet in executive session to review and evaluate the performance of the chief executive officer or any other public officer, employee or~~

~~staff member, unless the person whose performance is being reviewed and evaluated requests an open hearing.~~

~~Representatives of the news media are specifically directed not to report on or otherwise disclose any of the deliberations or anything said about these subjects during executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session. At the end of the executive session, we will return to regular session.~~

~~End Time: _____~~

RECONVENE IN REGULAR SESSION

~~POTENTIAL ACTION ITEM (following the Executive Session, if needed)~~

REMINDERS MARK YOUR CALENDAR

- Next Board Leadership (9am) – **Tuesday, February 7, 2023 (Kevin & Laurie)**
- Board Work Session @SSB – **Monday, February 13, 2023 @5:30PM**
- Regular Session Meeting @SSB – **Monday, February 13, 2023 @7:00PM**

Important Note: *Dates, times and locations of the events listed are subject to change with little or no notice, please check the JCSD 509J website for school board, individual school and performing arts center information on the various events scheduled throughout our district:*

<https://www.jcsd.k12.or.us/>

MEETING CLOSURE/ADJOURNED

With no further business, Board Chair Richards adjourned the meeting at 9:10pm.

**Draft to Board for approval at next meeting,
Monday, February 13, 2023**

Tessa Bailey, Executive Assistant

Board Chair Kevin Richards

Superintendent Jay Mathisen

Date

Date