



## Jefferson County School District 509-J

**Monday, May 8, 2023**

### 2022-2023 BOARD MEETING

#### MEETING LOCATION:

JCSD 509J – SSB Board Room

445 SE Buff Street, Madras, OR 97741

#### [ACCESS ZOOM MEETING HERE](#)

Phone +1 253 215 8782 US (Tacoma)

Meeting ID: 867 2250 3276 Passcode: 062202

#### 2022-2023 Board of Directors:

Chair Kevin Richards, Vice-Chair Courtney Snead, Jamie Hurd, Laurie Danzuka, Jacob Struck

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## REGULAR SESSION MEETING MINUTES

*(Immediately following the 1<sup>st</sup> Budget Committee Meeting)*

**ATTENDANCE:** Chair Kevin Richards, Vice-Chair Courtney Snead, Jacob Struck and Laurie Danzuka *(exited the room briefly and returned late)*

**ABSENT:** Jamie Hurd

#### REGULAR SESSION/ CALL TO ORDER / PLEDGE OF ALLEGIANCE / ATTENDANCE

Board Chair Kevin Richards called the meeting to order at 7:00pm followed by the Pledge of Allegiance. Board Secretary accounted for board member attendance.

#### AGENDA ADOPTION

Superintendent Jay Mathisen noted the amendment made to the agenda, with an asterisk showing the update, stating it was posted on the website with the update.

Courtney Snead moved to approve the agenda as amended; the motion passed unanimously – **Approved 3/0** *(1 absent, 1 late)*.

#### INFORMATION / PRESENTATIONS / REPORTS / COMMUNICATION / DISCUSSION ITEMS

##### Student Spotlight – BHS Mascot

Superintendent Mathisen introduced Principal Jessica Swagger to present the Student Spotlight.

Principal Swagger presented on the Bridges High School Mascot, explaining where it all started; how all students at Bridges High School participated. She shared examples of the artwork submitted and how they narrowed down their choices to the final selection of the Bridges High School Lightning (BOLTZ).

To conclude the student spotlight, a personalized video with student testimony, created by Communications Coordinator Joseph PrechtI was presented.

Board Chair Richards thanked Principal Swagger for the presentation and said it is very special for the Bridges High School to have its own identity and the students really deserve that – good work!

### **Student Representative Report –**

Student Representative Yael Carlon provided a student report on sports, teacher’s appreciation week, Theatre – Bye Bye Birdie, graduation speakers, performers, and senior sneak. He shared that three students received the Ford Family Foundation Scholarships: Jack Huang, with plans to attend Oregon State University (OSU) for Biochemistry; Josey Monroy, with plans to attend Oregon State University (OSU) for Chemistry or Mathematics and himself, Yael Carlon with plans to attend University of Oregon for Political Science. He also shared some student thoughts (ranging from ninth to twelfth grades) on whether students should have to ‘pay to play’ for athletics.

Superintendent Jay Mathisen explained that a posting for applications of interest for the 2023-24 Student Representative is on the websites and have been shared with both high school principals and we hope to have some recommendations to bring before the board at the meeting in June.

### **Enrollment Report Update - 05/01/2023**

Jay Mathisen referred to page 4 of the board packet and explained the enrollment report. Courtney Snead asked about Kindergarten projection/estimates for next year.

Superintendent Mathisen explained the Kindergarten registration is in process and said he will look into it and send information to board.

### **Vision Project – Eye Exam Clinic**

Director of Student Services Kira Fee presented on the recent Vision Project – Eye Exam Clinic that took place in our district. She explained, thanks to Grant funding from The Bean foundation and St. Charles for hosting, that 143 -students walked away with glasses and 184- students had eye exams. This work was made possible because of the work of many volunteers. Thank you to Nurse Kelley for all her hard work.

Board members expressed their sincere gratitude for such an exceptional story and for Nurse Kelley going beyond.

### **DRAFT Proposed JCSD 509J 2023-2024 School Board Meeting Calendar**

Superintendent Jay Mathisen explained the presented DRAFT, JCSD 509J 2023-2024 School Board Meeting Calendar for board consideration as we plan ahead.

Board Chair asked for any comments, suggestions, or proposed changes. They board discussed meeting locations, technology logistics, workshop titles, and structure. Board members shared their input to update the calendar to bring back to the board in June.

Laurie Danzuka mentioned the technology logistics needing continued work for the Warm Springs locations.

Board members thanked the technology team for their extra work for the meetings in other locations.

Laurie Danzuka commented that she would prefer returning to the SSB if we have a meeting at a community location – host the work session in the community and have the regular meeting at the SSB boardroom.

Courtney Snead suggested, as construction continues at our district, having a work session at one of those locations might be nice. Kevin Richards suggested, as the CTE programs continue, Keith Manufacturing, may be an option for a meeting.

Superintendent Mathisen told the board, their recommendations will be added to the calendar and we will bring a proposed calendar to June’s meeting.

### **2023-2024 Board Retreat Discussion**

Superintendent Jay Mathisen reminded them about the retreat last year, that took place at the Museum at Warm Springs and asked for thoughts or suggestions on this year’s retreat.

Board members discussed and concluded they would like to repeat what was done last year for 2023-2024, if possible.

### **Superintendent Evaluation**

Board Chair Richards referred to page 6 in the board packet, showing the timeline for Superintendent Evaluation. Discussion took place. Courtney Snead asked if we can use the same format as the previous year – the Google form, and the Board Chair and Vice-Chair will be responsible for the final document.

### **HEARING OF CITIZENS / DELEGATIONS / PUBLIC COMMENT [2-OPTIONS]**

**OPTION 1:** Each person wishing to speak will have signed in at the beginning of the meeting to be recognized. The 509-J Board of Directors reserves this time for citizens to share comments or concerns. Because time is limited, as a standard practice, as a courtesy to others, and to maintain our meeting schedule, guests will be allotted three minutes to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker. The Chair has authority to keep order and impose any reasonable restrictions necessary to conduct an efficient meeting. The Board reserves the right to delay discussion on any item presented until later in the meeting or at a subsequent meeting. Objective criticism of operations and programs may be heard, but no complaints concerning specific personnel, the visitor will be directed to the appropriate means for filing complaints as necessary.

**OPTION 2:** Jefferson County School District 509-J will accept public comment in writing prior to the meeting. Written comments must be received online (via the comment link on the agenda) by **1:00 pm** [the date of the board meeting] and may be read during the public comment section of the meeting. Comments or complaints regarding specific people or personnel WILL NOT be accepted, please refer to the district complaint policy.

**Signed up for Option 1 –**

J. Suppah provided board members with a flier and invited board members to the student led Pow Wow on June 2, 2023. She explained the work that went into the planning of this event. She also explained that the students union has their meetings every Wednesday, and they are always welcomed to come to a meeting.

Laurie Danzuka asked how they arrived for having it take place in the evening. Ms. Suppah explained that they thought more parents and families would be able to attend in the evening; it is important to bring the community together.

Chair Richards said promoting on social media would be a good idea.

**ACTION ITEMS**

**CONSENT AGENDA**

- 1.1. Approval of Board Minutes of **March 13, 2023**
- 1.2. Personnel Action
- 1.3. Resolution #23-16, Misc. Grants & Donations (\$9,900)
- 1.4. Financial Report (*to include Jan-Mar 2023 expenditures*)

Laurie Danzuka motioned approve the consent agenda as presented; motion passed unanimously – **Approved 4/0** (1 absent).

**OSBA PROPOSED POLICY UPDATE, MARCH 2023, VOL. 67 NO. 2 sch – 2<sup>nd</sup> & Final READ, 05/08/2023**

1. AC-AR – Discrimination Complaint Procedure, Required
2. IGBHD – Program Exemptions\*\*, Highly Recommended
3. JFCF-AR – [Hazing, ]Harassment, Intimidation, Bullying, [Menacing,] Cyberbullying, or Teen Dating Violence Reporting Procedures – Student, Required
4. JGE – Expulsion\*\*, Required

Jay Mathisen explained the proposed OSBA recommended policy and AR updates, noting that JFCF-AR was updated to align with our other K/L policy, mirroring the response times as suggested by director Hurd.

Courtney Snead motioned to approve the four proposed recommended policy and AR updates, from OSBA, March 2023, vol 67, No. 2 as presented; motion passed unanimously – **Approved 4/0** (1 absent).

**\* APPROVE ESSER III FUNDS OF \$5M TO BE USED TO COMPLETE MHS HVAC REPAIR AND REPLACEMENT, AND THE SECURE VESTIBULES IN MADRAS HIGH SCHOOL, BRIDGES HIGH SCHOOL, JEFFERSON COUNTY MIDDLE SCHOOLS, METOLIUS ELEMENTARY, BUFF ELEMENTARY, WARM SPRINGS K-8, MADRAS ELEMENTARY & SSB**

Jacob Struck motioned to approve ESSER III funds of \$5m to be used to complete MHS HVAC repair and replacement, and the secure vestibules in Madras High School, Bridges High School, Jefferson County Middle Schools, Metolius Elementary, Buff Elementary, Warm Springs K-8, Madras Elementary & SSB; motion passed unanimously – **Approved 4/0** (1 absent).

**RESOLUTION #23-17 - TRANSFER OF APPROPRIATIONS WITHIN GENERAL FUND FOR ADDITIONAL MAINTENANCE COSTS**

Courtney Snead motioned made a motion to approve Resolution #23-17 - transfer of appropriations within General Fund for additional maintenance costs as presented; motion passed unanimously – **Approved 4/0** (1 absent).

**BOARD & SUPERINTENDENT HIGHLIGHTS**

- Assistant Superintendent interview presentations
- WS Career Day
- JCMS Academic swim day at the pool
- Madras Elementary drumming
- Bye Bye Birdie performance at the PAC
- Buff lunchtime sports league
- K8 Career day – kids exploring opportunities that they are not aware of
- Tennis and Baseball
- Baseball, tennis, music programs – changing lives and motivating kids
- Madras Elementary Teachers learn how to teach mathematics – fantastic. Great professional development.
- K8 professional development, AVID teaching strategies.
- Great sports programs and performances, it's changing kids lives

**REMINDERS MARK YOUR CALENDAR**

- JCSD 509J Promise Scholarship Deadline – **Friday, May 12, 2023**
- ~~2<sup>nd</sup> Budget Committee Meeting @SSB – Monday, May 15, 2023 @5:30PM [if needed]~~
- Next Board Leadership (9am) – **Tuesday, June 6, 2023 (Kevin & Jacob)** – Laurie & Jacob swapped
- Work Session Meeting **@SSB – Monday, June 12, 2023 @5:30PM**
- Regular Session Meeting **@SSB – Monday, June 12, 2023 @7:00PM** or immediately following the Budget Committee Meeting
- Bridges High School Graduation – **Friday, June 9, 2023 @5:30PM**
- Madras High School Graduation – **Saturday, June 10, 2023 @11:30AM**
- Last Day of School for students – **Tuesday, June 13, 2023**

**Important Note:** *Dates, times and locations of the events listed are subject to change with little or no notice, please check the JCSD 509J website for school board, individual school and performing arts center information on the various events scheduled throughout our district: <https://www.jcsd.k12.or.us/>*

**MEETING CLOSURE/ADJOURNED**

With no further business, Board Chair Richards adjourned the meeting at 8:00pm.

**Draft to Board for approval at next meeting,  
Monday, June 12, 2023**

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Tessa Bailey, Executive Assistant

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Board Chair Kevin Richards

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Superintendent Jay Mathisen

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Date

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Date