



MEDICATION INFORMATION FOR PARENTS/GUARDIANS

Home is the best place for your student to receive medication. If possible, spacing of medication dosages should be arranged to allow for home administration. The Jefferson County School District 509-J follows State guidelines for medication administration when home administration is not possible. Please review the following guidelines for medication administration to ensure safe, accurate administration at school.

Non-Prescription Medication

- Should only be given at school when NECESSARY FOR THE STUDENT TO REMAIN IN SCHOOL.
- Must be brought to school in the original container or packaging.
- Must have a written, signed permission form which includes the name of student, name of medication, route, dosage, frequency of administration, and reason for use. Any special instructions should also be included (e.g. crush pills, etc.).
- If the written instruction is not consistent with the manufacturer's guidelines, the written instruction must also include a written order allowing the inconsistent administration signed by a prescriber.
- If medication is not approved by the FDA as a medication (i.e. melatonin, Lactaid), a written order from the student's prescriber that includes the name of the student, name of the medication, dosage, method of administration, frequency of administration, any other special instructions, the reason why it is necessary for the student to remain in school, and the signature of the prescriber will be required.
- Parental consent is required except where a student is allowed to access medical care without parental consent per Oregon law.
 - Age 15 for any medical or dental care – ORS 109.640
 - Age 14 for mental health care – ORS 109.675
 - Any age for birth control information or services or sexually transmitted infection testing and treatment – ORS 109.610

Prescription Medication

- Must be given under the direction of a physician (MD/DO), Physician assistant, Dentist, Advanced Practice Registered Nurse with prescriptive authority, Optometrist, Naturopathic Physician, Pharmacist
- Must be brought to school in the original prescription packaging
- Must be prepared and labeled by a registered U.S. pharmacist, under the direction of one of the provider listed above.
- Should be administered at school ONLY if its prescribed frequency or schedule requires it must be given while in school, at a school sponsored activity, while under the supervision of school personnel, in before-school or after-school care programs on school-owned property, or in transit to or from school or school-sponsored activities.
- Must have a written request from the student's parent/guardian which includes signed permission for the school staff to give the medication. Written instruction includes: name of student, name of medication, route, dosage, and frequency.
- Must have a prescriber's order (Pharmacy label on the bottle counts if it includes all of the above).
- Medication form and prescriber order must be consistent.
- Parental consent is required except where a student is allowed to access medical care without parental consent per Oregon law.
 - Age 15 for any medical or dental care – ORS 109.640
 - Age 14 for mental health care – ORS 109.675
 - Any age for birth control information or services or sexually transmitted infection testing and treatment – ORS 109.610

Student Self-Administration

- Definition: A student must be able to take their own medication at school without requiring assistance from trained school personnel.
- When students self-administer, school personnel are not required to document the medication administration.
- A student is allowed to self-administer prescription medications when they are able to demonstrate the ability, developmentally and behaviorally, to self-administer medication and have permission to self-administer from a school building administrator, and a prescriber or registered nurse practicing in the school setting.
- A student is allowed to self-administer non-prescription medications when they are able to demonstrate the ability, developmentally and behaviorally, to self-medicate and has permission to self-medicate from a school building administrator.
- Parental consent is required except where a student is allowed to access medical care without parental consent per Oregon law.
 - Age 15 for any medical or dental care – ORS 109.640
 - Age 14 for mental health care – ORS 109.675
 - Any age for birth control information or services or sexually transmitted infection testing and treatment – ORS 109.610
- For non-prescription medication that is not FDA approved, a written order from the student's prescriber is required that includes the name of the student, name of the medication, dosage, method of administration, frequency of administration, a statement that the medication must be administered while the student is in school, any other special instructions, and the signature of the prescriber.