



Jefferson County School District 509-J  
**Thursday, January 11, 2024**  
**2023-2024 BOARD MEETING AGENDA**

**Executive Session** [Closed to the public] (5:00pm)

**Work Session** (5:30pm) & **Regular Session** (7:00pm)

*Hybrid: In-person and Electronic via Zoom available for both meetings*

**MEETING LOCATION:**

**Metolius Elementary School (Library)**

420 SW Butte Ave. Metolius, OR 97741

[ACCESS ZOOM MEETING HERE](#)

Phone 253 215 8782 US (Tacoma) Meeting ID: 849 4206 7430 Passcode: 915833

**2023-2024 Board of Directors:**

Chair Kevin Richards, Vice-Chair Courtney Snead, Laurie Danzuka, Jacob Struck and Regina Mitchell

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**EXECUTIVE SESSION – 5:00PM**

*Mid-Year Superintendent Evaluation*

1. **CALL TO ORDER IN REGULAR SESSION/BOARD MEMBER ROLL CALL** [OPEN TO THE PUBLIC]
2. **EXECUTIVE SESSION:**[CLOSED TO THE PUBLIC]

**Start Time:** \_\_\_\_\_

In accordance with ORS 192.660(2)(i) the board will meet to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

Representatives of the news media are specifically directed not to report on or otherwise disclose any of the deliberations or anything said about these subjects during executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session. At the end of the executive session, we will return to regular session.

**End Time:** \_\_\_\_\_

3. **BOARD DISCUSSION**
4. **RECONVENE IN REGULAR SESSION –** [OPEN TO THE PUBLIC]
5. **ACTION ITEM** *(If needed)*
6. **MEETING CLOSURE/ADJOURNED**

# **WORK SESSION – 5:30PM**

## **Topic: Job Embedded PD (*Professional Development*) & Collaboration**

- 1. CALL TO ORDER / BOARD MEMBER ATTENDANCE**
- 2. JOB EMBEDDED PD & COLLABORATION**
  - 2.1. MATH SECONDARY COACHING**
    - 2.1.1. Shannon McCaw presentation (via Zoom)
    - 2.1.2. Teachers Voice – John Wilson and Shawna Smith (MHS Teachers)
  - 2.2. IMPLEMENTING CULTURAL RELEVANCE**
    - 2.2.1. Culture and Heritage Unit Writing
    - 2.2.2. Teacher Team Refining and Implementing
    - 2.2.3. Regional Effort – Laurie Danzuka
  - 2.3. CHOICE PROFESSIONAL LEARNING**
    - 2.3.1. Feedback from Summer PD
    - 2.3.2. February 5<sup>th</sup> Preview
- 3. FINAL COMMENTS / QUESTIONS [*relative to Work Session presentations only*]**
- 4. WORK SESSION ADJOURNED**

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AMERICANS WITH DISABILITIES ACT: Please contact Tessa Bailey at 541.475-6192 if you need accommodations to participate in the board meeting. Please call at least two days prior to the scheduled meeting date. Thank you

# REGULAR SESSION

*Immediately following the Work Session or 7:00pm*

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / BOARD MEMBER ROLL CALL
2. AGENDA ADOPTION
3. INFORMATION / PRESENTATIONS / REPORTS / COMMUNICATION / DISCUSSION ITEMS
  - 3.1. School Board Recognition Month – Proclamation / Gifts
  - 3.2. Metolius School Spotlight
  - 3.3. Student Representative Report
    - 3.3.1. Yashira Chavero, MHS
  - 3.4. Audit Report, Fiscal Year Ending 2023 - Steve Tuchscherer, Umpqua Valley Financial
  - 3.5. Mariposa Location Update
  - 3.6. Enrollment Update
  - 3.7. Policy DDB, Native American Impact Aid Funds *(re-adoption proposed for immediate approval)*
    - 3.7.1. Community Feedback Data
    - 3.7.2. Action Plan
    - 3.7.3. Updated Policy, DDB
  - 3.8. State of MACRD and Partnership, presented by Jean McCloskey and Courtney Snead
  - 3.9. 2024-2205 Teacher of the Year Nominations – OPENED early!

#### 4. HEARING OF CITIZENS / DELEGATIONS / PUBLIC COMMENT [2-OPTIONS]

**OPTION 1:** Each person wishing to speak will have signed in at the beginning of the meeting to be recognized. The 509-J Board of Directors reserves this time for citizens to share comments or concerns. Because time is limited, as a standard practice, as a courtesy to others, and to maintain our meeting schedule, guests will be allotted three minutes to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker. The Chair has authority to keep order and impose any reasonable restrictions necessary to conduct an efficient meeting. The Board reserves the right to delay discussion on any item presented until later in the meeting or at a subsequent meeting. Objective criticism of operations and programs may be heard, but no complaints concerning specific personnel, the visitor will be directed to the appropriate means for filing complaints as necessary.

**OPTION 2:** Jefferson County School District 509-J will accept public comment in writing prior to the meeting. Written comments must be received online (via the comment link on the agenda) by **1:00 pm** [*the date of the board meeting*] and may be read during the public comment section of the meeting. Comments or complaints regarding specific people or personnel WILL NOT be accepted, please refer to the district complaint policy. Please submit your [COMMENT HERE](#)

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## **ACTION ITEMS**

### **5. CONSENT AGENDA**

- 5.1.** Approval of Regular Session Board Meeting Minutes of ***December 11, 2023***
- 5.2.** Resolution #24-11, Misc. Grants & Donations (\$3,575)
- 5.3.** ALO Report (Alternative Learning Options) – Heart of Oregon, YouthBuild
- 5.4.** Personnel Action
- 5.5.** Financial Report

### **6. POLICY DDB, NATIVE AMERICAN IMPACT AID FUNDS** *(re-adoption proposed for immediate approval)*

### **7. ODE ADDED SUPPORT & COACHING**

### **8. EARLY LITERACY GRANT**

### **9. BOARD & SUPERINTENDENT HIGHLIGHTS**

### **10. REMINDERS MARK YOUR CALENDAR**

- Next Board Leadership (9am) – **Tuesday, February 6, 2024** *(Kevin & Regina)*
- Work Session (5:30pm) & Regular Session (7:00pm) @SSB – **Monday, February 12, 2024**  
*Work Session topic: Best Practices in Teaching & Student Engagement*

**Important Note:** *Dates, times and locations of the events listed are subject to change with little or no notice, please check the JCSD 509J website for school board, individual school and performing arts center information on the various events scheduled throughout our district: <https://www.jcsd.k12.or.us/>*

### **11. MEETING CLOSURE/ADJOURNED**

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