



Jefferson County
School District 509J
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Jefferson County School District 509-J

Monday, March 10, 2025

2024-2025 BOARD MEETING

Hybrid: In-person and Electronic via Zoom available for both meetings

MEETING LOCATION:

JCSD 509J – Warm Spring K-8 Academy (Library)
50 Chukar Road, Warm Springs, OR 97761

[ACCESS ZOOM MEETING HERE](#)

Phone : 253 215 8782 US (Tacoma)

Meeting ID: 893 9916 6103 Passcode: 551403



2024-2025 Board of Directors:

Chair Courtney Snead, Vice-Chair Jacob Struck, Laurie Danzuka, Kevin Richards and Regina Mitchell

REGULAR SESSION @6:30PM

or Immediately following Work Session

BOARD OF DIRECTORS ATTENDANCE: Chair Courtney Snead, Vice Chair Jacob Struck, Laurie Danzuka, Regina Mitchell and Kevin Richards

ABSENT: None

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / BOARD MEMBER ROLL CALL

Board Chair Courtney Snead called the meeting to order at 6:35pm, followed by the Pledge of Allegiance. Board Secretary noted board member attendance for the record.

2. WELCOME CEREMONY/NATIVE AMERICAN PRAYER/SONG

Deanie Johnson and Val Switzler opened the meeting with a Native American prayer and song.

3. AGENDA ADOPTION

In the absence of Superintendent Jay Mathisen, Assistant Superintendent Shay Mikalson informed the board that there is a new personnel sheet for the consent agenda, and a new JCSD 509J Renewals & Extension of Contracts document in their board binder.

Laurie Danzuka made a motion to adopt the agenda with the updates noted; motion passed unanimously – **APPROVED 5/0.**

4. INFORMATION / PRESENTATIONS / REPORTS / COMMUNICATION / DISCUSSION ITEMS

4.1 Warm Springs K-8 Spotlight – Language Program

WSK8 Principal Lonnie Henderson presented on the WSK8 Language Program, sharing a video showing students speaking in their native language and sharing the importance of maintaining the native languages, staying connected to their culture, learning about their heritage, and sharing with and teach others.

509J board members commented on the excellent video and thanked Lonnie for the presentation; and thanked Val Switzler and Deanie Johnson for the opening prayer and the support they bring to the Native Language Program.

4.2 Student Representative Report - Yashira Chavero, MHS

Assistant Superintendent Shay Mikalson informed board members that Yashira is not present this evening, but she was able to provide a report that is located in the front of their binder.

4.3 Classified Employee Appreciation Proclamation (March 3 – 7, 2025)

Board Chair Courtney Snead read the Classified Employee Appreciation Proclamation provided on page 21 f the board packet.

Assistant Shay Mikalson explained that we are a week late from the official appreciation week, but we want to recognize critical work provided by our classified employees.

4.4 Enrollment Update

Assistant Superintendent Shay Mikalson directed board members to page 22 of the board packet and explained the enrollment update, he shared that we are down five students from a month ago, but we are still up from last year and above what was projected for this year's budget.

4.5 ODE Steward Process

Assistant Superintendent Shay Mikalson provided an update on the ODE steward process (pages 23-30 of the board packet) and offered Laurie Danzuka to add to the report from the work she does as well. Some of the information shared includes the following about funding:

An Overview:

Multi-Tiered Systems of Support

- MTSS professional development for staff and administrators ~\$40,000.00
- Hiring an MTSS consultant ~\$25,000.00
- Encumbered funds to pay for a K-12 Common Assessment Tool and Data Dashboard ~\$85,000.00
- Guidance for District Instructional Coaches to serve as MTSS Leads (No funding requested)
- District Instructional Coaches/MTSS Lead (No funding requested)
- Effective Teaching Strategies
- 4 Half-Time Instructional Coaches (Elementary) ~\$390,000.00

- Social Emotional Learning, Mental Health and Counseling
- 1.0 School Counselor ~\$126,000.00
- 1.0 Mental Health Specialist ~\$133,000.00
- SEL Curriculum ~\$59,000.00

Native Language, Dual Language and English Language Development

- 1.0 ELD Teacher ~\$148,000.00
- Native Language Specialist \$64,000.00
- Guidance and coaching for supporting and promoting Dual Language (No funding requested)

Laurie Danzuka said that the collaboration has been meaningful and the conversations are to narrow the focus on what will have the most impact in our district.

Board members shared that initially they were concerned but are really glad to hear we are staying the course and they have made an impact.

4.6 Promise Scholarship Planning Ahead – Appoint 2 Board Members – Action Item

Assistant Superintendent Shay Mikalson explained the Board Promise Scholarship process of selecting two board members to represent the board and review the scholarship applications to be awarded this year.

Jacob Struck expressed interest.

Board discussion took place. Board Chair Courtney Snead informed the board that she and Regina Mitchell represented the board for the promise scholarship program last year; it is a great opportunity and it is nice to have other board members participate in the program for the experience.

Assistant Superintendent Shay Mikalson explained that the board will have the opportunity to appoint the two representatives later during the action items.

4.7 WSK8 HVAC Update

Operations Director Simon White explained about the contract negotiations and shared there will be a contract with BBT provided to the board next month; he said they closed the CMGC with five proposals and it was well attended.

4.8 Calendars

4.8.1 Proposed 2025-2026 JCSD 509J School Calendar – Action

Human Resource Director Melinda Boyle informed the board that the calendar committee has met multiple times and the proposed 2025-2026 calendar for recommendation is presented for action this evening – pretty much the same as last year; the vote was unanimous; everyone agreed.

4.8.2 Looking ahead to 2026-2027 JCSD 509J School Calendar (x2 DRAFTS)

Two DRAFT 2026-2027 JCSD 509J School Calendars were provided (pages 32 & 33 of the board packet); the two options were explained by HR Director Melinda Boyle – there are two versions because of Labor Day. They have surveyed staff to try to narrow it down.

1. One calendar we start before Labor Day, one
2. We start after Labor Day

She explained that the calendar committee meets again tomorrow night. They also plan to reach out to families to get an idea of their thoughts.

Assistant Superintendent Mikalson reminded board members that this could be the year (summer of 2026) that we are doing the WSK8 HVAC work which will need as much time as possible without students in the buildings.

A brief board discussion took place and Board Chair Snead proceeded to the next agenda item.

4.9 Proposed Policy Updates – Action Item (request immediate adoption based on OSBA recommendations received after boards last adoption date of 2/10/2025)

4.9.1 AC – Nondiscrimination and Civil Rights (pages 34-37 of board packet).

4.9.2 GCBDA/GDBDA-AR(1) – Family and Medical Leave (pages 38-52 of board packet).

4.9.3 IKF - Graduation Requirements (pages 53-61 of board packet).

Assistant Superintendent Mikalson explained the updates based on the input from OSBA for the aforementioned policy updates these policies were brought to the board for final read in February, but updated again, based on OSBA's recommendation and therefore on the action items for this meeting, for the board to make a decision to adopt or not.

5. HEARING OF CITIZENS / DELEGATIONS / PUBLIC COMMENT [2-OPTIONS]

OPTION 1: Each person wishing to speak will have signed in at the beginning of the meeting to be recognized. The 509-J Board of Directors reserves this time for citizens to share comments or concerns. Because time is limited, as a standard practice, as a courtesy to others, and to maintain our meeting schedule, guests will be allotted three minutes to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker. The Chair has authority to keep order and impose any reasonable restrictions necessary to conduct an efficient meeting. The Board reserves the right to delay discussion on any item presented until later in the meeting or at a subsequent meeting. Objective criticism of operations and programs may be heard, but no complaints concerning specific personnel, the visitor will be directed to the appropriate means for filing complaints as necessary.

OPTION 2: Jefferson County School District 509-J will accept public comment in writing prior to the meeting. Written comments must be received online (via the comment link on the agenda) by **1:00 pm** [the date of the board meeting] and may be read during the public comment section of the meeting. Comments or complaints regarding specific people or personnel WILL NOT be accepted, please refer to the district complaint policy.

Tiffany Turo, Jane Ellen Innes and Stephen Hillis signed up to speak regarding the Jefferson County Library Bond coming up in the May election.

Tiffany Turo and Stephen Hillis from the Jefferson County Library introduced a bond proposal for library expansion. They provided a handout that detailed the expansion plans, explaining that the library will expand to the east, include a meeting room, and preserve the existing building.

The JCSD 509J board members discussed the importance of the library's role in the community and the need for a meeting room.

Board Chair Courtney Snead asked Jane Ellen Innes if she would like to say something- she said she is here to support. Board Chair Courtney Snead thanked them for their presentation and proceeded to the action items on the agenda.

6. ACTION ITEMS

6.1 CONSENT AGENDA

- 6.1.1 Approval of Board Minutes of **February 10, 2025**
- 6.1.2 Personnel Action
- 6.1.3 Resolution #24-10, Misc. Grants & Donations (\$235,300)
- 6.1.4 Financial Report

Jacob Struck made a motion to approve the consent agenda as presented with the update to the personnel action; motion passed unanimously – **APPROVED 5/0.**

6.2 JCSD 509J RENEWALS & EXTENSION OF CONTRACTS

Assistant Shay Mikalson reminded board members of the new document that was provided in the board binder, updating the JCSD 509J Renewals & Extension of Contracts – reminding them, this is for licensed personnel and required by the state each year at this time.

Kevin Richards made a motion to approve the JCSD 509J Renewals & Extension of Contracts as updated; motion passed unanimously – **APPROVED 5/0.**

6.3 PROPOSED 2025-2026 JCSD 509J SCHOOL CALENDAR

Laurie Danzuka made a motion to approve the 2025-2026 JCSD 509J School Calendar as presented; motion passed unanimously – **APPROVED 5/0.**

6.4 APPOINT 2 BOARD MEMBERS FOR 2024-2025 PROMISE SCHOLARSHIP PROCESS

Regina Mitchell made a motion to appoint/nominate Kevin Richards and Jacob Struck for this year's 2024-2025 Promise Scholarship Program; motion passed unanimously - **APPROVED 5/0.**

6.5 ATHLETIC COOP AGREEMENT FOR GIRLS GOLF

Assistant Superintendent Shay Mikalson explained that a similar request came to them for approval last month, but is for the boys team; this coop agreement is for girls golf.

Jacob Struck asked if we already have a girls golf team. Assistant Superintendent Shay Mikalson confirmed that we do, and there is one girl from Culver requesting to join the team.

Jacob Struck made a motion to approve the Athletic Coop Agreement for Girls Golf; motion passed unanimously – **APPROVED 5/0.**

6.6 PROPOSED POLICY UPDATES

6.6.1 AC – Nondiscrimination and Civil Rights

6.6.2 GCBDA/GDBDA-AR(1) – Family and Medical Leave

6.6.3 IKF - Graduation Requirements

Kevin Richards moved to approve/adopt the immediate update policy changes - AC, Nondiscrimination and Civil Rights; GCBDA/GDBDA-AR(1) – Family and Medical Leave and IKF - Graduation Requirements as presented in this meeting; motion passed unanimously – **APPROVED 5/0.**

7. BOARD & SUPERINTENDENT HIGHLIGHTS

- Dr. Seuss visit was fun.
- Congratulations to Melinda Boyle on the personnel action this evening (retirement); Melinda and her family represent the heart of this community.
- Reading with the students.
- Career and college day at JCMS – this week. Nice to have those opportunities for our students.
- Wonderful to deliver donated jackets (from Fire & EMS) for kids. Some were delivered to FAN Madras, MHS & Buff.
- The playoff game – although it was not successful, the gym was filled. Great atmosphere.
- Echo what was said about Melinda Boyle, her fingerprints are all over the work in this district; we will miss her greatly. We are committed to keeping the work moving forward.
- Grateful for the teams and characters of our leadership - thank our administrative team.

8. REMINDERS MARK YOUR CALENDAR

- JCSD 509J Spring Break – **March 24-28, 2025.**
- JCSD 509J Board Leadership – **April 8, 2025, 9am** (Courtney & Jacob)

- Next JCSD 509J Board Work Session [**Budget 101**]& Meeting – **Monday, April 14, 2025 @5:30pm**, JCSD 509J Board Room

Important Note: *Dates, times and locations of the events listed are subject to change with little or no notice, please check the JCSD 509J website for school board, individual school and performing arts center information on the various events scheduled throughout our district:*
<https://www.jcsd.k12.or.us/>

9. MEETING CLOSURE/ADJOURNED

With no further business, Board Chair Courtney Snead adjourned the meeting at 7:34pm.

Draft to Board for approval at next meeting,

Monday, April 14, 2025

Monday, May 12, 2025

Tessa Bailey, Executive Assistant

Board Chair Courtney Snead

Superintendent Jay Mathisen

Date

Date